

TOWN OF SOUTHEY
COUNCIL MEETING SUMMARY
REGULAR COUNCIL MEETING – NOVEMBER 23, 2021

PRESENT:

Mayor: Leigh Bishop

Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,
Susan Hillier, Devon Orb

Administrative Assistant: June Lepard

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:52 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

213/21 Boehmer/Dukes: That the agenda be approved as presented. Carried

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES:

214/21 Dukes/Hegglin: That the minutes of the November 9th, 2021 regular meeting are approved as presented. Carried

215/21 Baragar/Hillier: That the minutes of the November 16th, 2021 special meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. **RCMP – Community Policing Report**
July to September policing report
2. **Sensus Chartered Professional Accountants Ltd. – Interim Audit Report**
School taxes were reviewed and found to be in balance. General note that the accounts have been very well maintained for the period under review.
3. **Certificate of Approval for Development – RM of Cupar**
Agricultural /Residential Subdivision was approved in the R.M of Cupar
4. **Minister of Parks, Culture and Sport – Community Rink Grant**
Community Rink Affordability Grant was approved. This grant is meant to address the costs associated with running locally – owned rinks.
5. **Statistics Canada – 2021 Census**
Participation across the county was outstanding. An overall response rate of 98.0% and an online rate of 84.1%. this represents a new record for online response. The release schedule is available to view online at Statistics Canada, Census of Populations, 2021.

The next major 2021 release is February 9th, 2022 – Canada’s growing population and where they are living.

6. Southey Communiplex Board Minutes

Next meeting is December 15th, 2021. Verbal report of the minutes of the Communiplex Board meeting.

7. Cupar and District Nursing Home – AGM November 29, 2021

Delegate is attending the AGM meeting.

8. R.M. of Longlaketon No. 219 – Southey Local Library Board

The R.M. of Longlaketon No. 219 has appointed Councillor Jack Davidson to the Southey Local Library Board.

216/21 Hillier/Orb: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

217/21 Hillier/Baragar: That accounts written on General Account cheque #18908 to #18929 in the amount of \$25,245.76, Payroll in the amount of \$6,038.32, Visa in the amount of \$3,096.49 Visa in the amount of \$2,481.87, Suma in the amount of \$1,410.89, CRA remittance in the amount of \$6,419.56 and MEPP in the amount of \$3,796.66, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update- Administrative Assistant provided a verbal report
 - First snow fall plowing was a success.
 - New pump was installed and is working well.
 - Sander is put on the truck.
 - All equipment is in working order.
 - Volvo – garbage truck –is fixed and working well.
- Admin Update – the Administrative Assistant provided a verbal report of items being worked on and completed in the office:

Administrator guidance on payroll, reports, accounts payable, completing and cleaning up document before her last day in office. Office administration has had a busy few weeks with getting prepared for new Administrator. As well as completing daily tasks.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- Cupar Request
Cupar is requesting assistance from our Public Works as their Public Works Foreman is on leave. The Town of Southey has agreed to assist Cupar in this time of need.

4. Finance (Councillor Hillier)

- Bank Reconciliations

218/21 Baragar/Hegglin: That we approve the Bank Reconciliations for the month ended August 1, 2021 and month ended October 31, 2021, as presented. Carried

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Administrator Position
Cindy Baumgartner signed the contract and starts position December 13, 2021

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Fees – RM of Longlaketon No. 219

219/21 Dukes/Hillier: That we agree to move into a closed session at 7:12 pm for the purpose of discussing legally related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S.16(1)(a)), with staff to be included in the session. **Carried**

220/21 Baragar/Orb: That we agree to rise from the closed session and return to the open meeting at 7:18 pm. **Carried**

9. Recreation Services (Councillors: Orb, Hegglin)

- Southey Communiplex

Correspondence received from Southey Communiplex verbally talked about. Council will send a letter in response.

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

(L) New Business

-Christmas Party – Town Council, Staff, Fire Department, and First Responders.

Send out invites in the New year. Start the planning. Administration to contact the Fire Chief with details.

(M) Adjournment

221/21 Dukes: That we adjourn the meeting at 7:40 pm. **Carried**