

TOWN OF SOUTHEY
COUNCIL MEETING SUMMARY
REGULAR COUNCIL MEETING – SEPTEMBER 28, 2021

PRESENT:

Mayor:	Leigh Bishop
Councillors:	Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin Susan Hillier, Devon Orb
Acting Administrator:	Chris Lamontagne
Administrative Assistant:	June Lepard

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:57 pm by Mayor Bishop.

Council invited the Delegate to speak.

(B) PRESENTATION OF AGENDA:

166/21 Boehmer/Hegglin: That the agenda be approved as amended. Carried

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES:

167/21 Dukes/Hegglin: That the minutes of the September 14th, 2021 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

Proclamation – National Day for Truth and Reconciliation

168/21 Baragar/Hillier: WHEREAS National Day for Truth & Reconciliation will honour survivors, their families, and communities. It will ensure the public commemoration of the tragic and painful history and legacy of the residential school system remain integral to the journey of reconciliation. The Town of Southey is committed to working with Indigenous communities to achieve reconciliation. NOW THEREFORE, I, Mayor Leigh Bishop, on behalf of the Town of Southey, do hereby proclaim September 30, 2021 as National Day for Truth & Reconciliation in the Town of Southey. Carried

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

Delegation:

6:58 pm –Bob Baker, Professional Building Inspectors

Bob Baker came to the meeting to inform Council on what has changed with UBAS Act six months before. These changes that took place now make the Town's, Municipalities' and contractor's accountable for knowingly allowing people to build without submitting the correct document and forms. That the fines would range between \$5,000.00 to \$10,000.00 per day that they knowingly did not enforce it. The only decisions that council can make are regarding the Town Bylaws and placement of structure, height or development being

approved within the rules set in the Town Bylaws. Town cannot make any decisions on the actual build of any structure. That the build part has to follow the UBAS Act.

Bob Baker left meeting at 7:25 pm.

Bylaw:

Bylaw to Regulate the Operation of Vehicles – 1st and 2nd readings

Council agreed to add an additional parking requirement regarding privately owned and fully licensed trailers. As well as, removal and installation of new traffic signage.

Administration to make changes to bylaw and bring back to next meeting for 1st and 2nd readings.

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Southey Motors – Emulsion Application

Thank you for emulsion application and release of liability.

2. Della Gibson – Hall Rental September 11, 2021

Letter to Council regarding hall rental and clean up on September 11th. Requested refund of damage deposit. Administration to respond.

3. Southey Communiplex Board Meeting – AGM

Minutes from September 22 AGM.

4. Southey Communiplex Board Meeting – September 22, 2021

Minutes from September 22 Meeting.

5. SAMA – The INDsider

6. Development Permit – Lot 15-16, Block 3, Plan G413

Fence replacement

7. Development Permit – Lot 38 & 44, Block 19, Plan 101332730

169/21 Hillier/Boehmer: That we approve the Development Permit for Lot 38 & 44, Block 19, Plan 101332730 and authorize the minimum front yard setback to be altered to 12 feet in order to accommodate the installation of a new front step and stairway. **Carried**

8. Development Permit – Lot 37, Block 19, Plan 67R22788

Development permit and building permit for deck.

9. Development Permit – Lot 5, Block 2, Plan G413

Change of use – convenience store to bakery.

10. 1st Cupar Multi-Unit Branch – Girl Guides

11. Charlene Grudnizki – National Day for Truth and Reconciliation

12. SAMA – 2021 Primary Audit Report

In compliance.

170/21: Baragar/Hillier That we file the correspondence as read. **Carried**

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

171/21 Dukes/Hegglin: That accounts written on General Account cheque # 18843 to #18842 in the amount of \$10,961.71, Payroll in the amount of \$7,333.48 and Utility Payments in the amount of \$1,319.24, be approved. **Carried**

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update – Acting Administrator provided a verbal report regarding public works activities: sweeping and emulsion application to streets is nearly completed; solution for dust control on Tennyson Avenue; getting ready for winter months; winterizing spraypark and campground; fall spraying; back alley maintenance; tree pruning.

- Admin Update – the Acting Administrator provided a verbal report of items being worked on and completed in the office: preparing for interim audit, October Newsletter and Calendar to be dispersed; brochure for residents regarding permits; quarterly UT bills going out.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- Keats Street Asphalt/Road Repair – Covenant Construction

172/21 Baragar/Boehmer: That we authorize Covenant Construction, to supply asphalt and repair/patch Keats Street as directed by Public Works, as per the quote in the amount of \$22,883.76 including GST. Carried

- Purchase of used oil container as per SGI requirements

173/21 Hegglin/Hillier: That we authorize the purchase of the used oil container as required by SGI from Flaman's Sales. Carried

4. Finance (Councillor Hillier)

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Health Centre – update

Amanda Friesen, from The Dental Connection had a successful first day on September 27th. She has scheduled additional dates of: October 18^h and November 22nd.

Administration to provide details regarding a numbering system to assist with patients waiting for Lab Services. This will be discussed directly with Lab Services for feedback. Will advise Council next meeting of further details

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

Closed Session – LAFOIP S. 16(1)(b) Employee Related Matters

174/21 Dukes/Hegglin: That we move into a Closed Session at 8:32 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be included in the session. Carried

Rise from Closed Session

175/21 Baragar/Hillier: That we agree to rise from the Closed Session and return to the open meeting at 8:52 pm. Carried

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- RCMP – building maintenance update

Administration had Inspect it All Services come out and inspect the mold found in the residence at the RCMP building. Administration is working with RCMP OH&S to get this matter resolved as soon as possible. Administration is awaiting a report from Inspect it All Services to provide more details regarding remediation.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Southey Communiplex

October 2nd Comedy Night is nearly sold out. Administration contacted the Southey Communiplex board to see how they will be handling the new Covid19 guidelines. No response was received.

- Lions Park

Been having issues in the washrooms with vandalism. Currently, only the guest using the campground will have a key. The washrooms will be winterized after Thanksgiving weekend.

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

- Town of Southey Permits

Council discussed the resolution made at the September 14th Meeting. After updates and additional information received from Bob Baker, Professional Building Inspections Inc., during the earlier delegation, Council decided to rescind motion 164/21.

176/21 Orb/Baragar: That we agree to rescind motion 164/21.

Carried

(L) New Business

- Covid19 – Public Health Orders

Administration attended the SUMA webinar on September 28th. Municipalities and municipal buildings are a grey area and should look at adopting a policy to protect employees. It is recommended to follow what the Provincial Government is implementing for their employees.

(M) Adjournment

176/21 Baragar: That we adjourn the meeting at 9:31 pm.

Carried