

TOWN OF SOUTHEY
COUNCIL MEETING SUMMARY
REGULAR COUNCIL MEETING – NOVEMBER 9, 2021

PRESENT:

Mayor:	Leigh Bishop
Councillors:	Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin, Susan Hillier, Devon Orb
Acting Administrator:	Chris Lamontagne
Public Works Foreman:	Tristian Mohr (arrived at 7:17pm; left at 7:40pm)
Administrative Assistant:	June Lepard

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:56 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

196/21 Boehmer/Hegglin: That the agenda be approved as presented. Carried

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES:

197/21 Hillier/Baragar: That the minutes of the October 26th, 2021 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Southey Lions – Lions Park Trees /shrubs

Lions to plant trees around Lions Park. Administration to contact Lions and set up a meeting with Council Members Recreation Services Committee to make a plan for planting the trees.

2. RCMP – COVID – 19 Policy

All personnel to follow Federal COVID – 19 Policy when entering RCMP Building.

3. SAMA – Assessment Roll Confirmation Certificate

4. SHA – Plumbing permits and inspections

January 3rd all plumbing permits will be applied for and approved online.

5. Walker Projects – acquired by MBC Group

6. Community Planning – Certificate of Approval

Cemetery Development has been approved.

7. SUMA – Two Express Webinars this Month

8. Miscellaneous

198/21 Dukes/Orb: That we file the correspondence as read.

Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

199/21 Hillier/Boehmer: That accounts written on General Account cheque #18898 to #18907 in the amount of \$3,556.33, Payroll in the amount of \$7,248.10, Utility Payments in the amount of \$5,774.49, and Education Tax in the amount of \$12,174.30, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

Public Works Foreman, Tristian Mohr arrived at 7:15 pm.

- Public Works Update-
 - 85% of snow fence is up only Tennyson Avenue.
 - Getting prepared for snow.
 - Equipment ready for winter. Sander is last to be put on the truck as need truck for hauling snow fence.
 - washing and servicing equipment.
 - Volvo – garbage truck -.has a broken spring and tie rods is in shop getting fixed.
- Danger was out to complete inspection of water tower, waiting for report.
- Bought a pump that was in need of replacing.

Public Works Foreman, Tristian Mohr, left at 7:40 pm

- Admin Update – the Acting Administrator provided a verbal report of items being worked on and completed in the office: sent a registered letter regarding utilities in arrears, water tower inspection completed will inform Council when report is ready, guidance on payroll, reports, accounts payable, completing and cleaning up documents. Eric will be taking a course November 23rd and 24th, getting a quote on 200 green bins for 2022 budget, applying for grants, etc.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- Lot 6 Block 1 Plan 101943839 – Sewer Connection

200/21 Baragar/Dukes: That we agree to reimburse Lot 6, Block 1, Plan 101943839 the cost of one (1) annual pump out provided that the receipt is submitted to the Town Office by the resident. Carried

- Lot 16 – 17 Block 4 Plan G413 – plumbing issue
Confirmed that the issue was only on property owners land not a town sewer issue.

4. Finance (Councillor Hillier)

- June 2021 and July 2021 Bank Reconciliation

201/21 Hillier/Orb: That we approve the Bank Reconciliations for the month ended of June 30, 2021 and month ended July 31, 2021, as presented. Carried

Municipal Revenue Sharing Grant – Declaration of Eligibility

202/21 Dukes/Hegglin: That we confirm the Town of Southey meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize administration to sign the Declaration of Eligibility and submit to the Ministry of Government Relations. Carried

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

*Mayor Bishop attended the Primary Health meeting and provided a verbal report.
Lab has approximately 17 persons during Friday Lab Services.*

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Update from Committee
Interviews being held on Sunday, November 14th.

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- RCMP – Update

203/21 Hegglin/Hillier: That we agree to accept the offer to purchase of Lot 2 Block D Plan 102250549 as per the agreement provided by the RCMP; and authorize the Mayor and Administration to sign agreement. **Carried**

- Fire Fees – RM of Longlaketon No. 219

204/21 Dukes/Baragar: That we agree to move into a closed session at 8:26 pm for the purpose of discussing legally related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S.16(1)(a)), with staff to be included in the session. **Carried**

205/21 Hegglin/Orb: That we agree to rise from the closed session and return to the open meeting at 8:51 pm. **Carried**

9. Recreation Services (Councillors: Orb, Hegglin)

- Lions Park – update Project Summary
The project will be completed once the area dries up.

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

(L) New Business

(M) Adjournment

206/21 Baragar: That we adjourn the meeting at 9:15 pm. **Carried**