

TOWN OF SOUTHEY
COUNCIL MEETING SUMMARY
REGULAR COUNCIL MEETING – JULY 13, 2021

PRESENT:

Mayor: Leigh Bishop

Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,
Susan Hillier, Devon Orb

Acting Administrator: Chris Lamontagne

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:56 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

122/21 Dukes/Boehmer: That the agenda be approved as amended. Carried

(C) CONFLICTS OF INTEREST:

Councillor Hillier declared a conflict of interest in regards to: (I) Reports of Administration and Committees, 3. Public Works – THRL Board Meeting June 28th report; in respect to discussion regarding Touchwood Hills Regional Landfill Inc. as she is the Administrator.

Councillor Baragar declared a conflict of interest in regards to: (I) Reports of Administration and Committees, 9. Recreation Services – Cleaning Contract Park Facilities – additional cleaning discussion; in respect to the contractor being his spouse.

(D) ADOPTION OF MINUTES:

123/21 Hegglin/Orb: That the minutes of the June 22nd, 2021 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

Cemetery Bylaw

Council completed the third reading of the Cemetery Bylaw.

124/21 Hillier/Baragar: That Bylaw No. 2021-04, being known as the Cemetery Bylaw, be read a third time, adopted, signed and sealed. Carried

Base Tax Bylaw

Upon preparing the 2021 Budget, Council deemed a slight increase in the Base Tax for the Town of Southey. With day-to-day costs increasing an addition of \$50 to the current base tax was implemented. The base tax has not been changed since 2010.

125/21 Baragar/Hillier: That Bylaw No. 2021-05, being known as the Base Tax Bylaw, be read a first time. Carried

- 126/21 Dukes/Hegglin: That Bylaw No. 2021-05, being known as the Base Tax Bylaw, be read a second time. Carried
- 127/21 Hillier/Boehmer: That Bylaw No. 2021-05, being known as the Base Tax Bylaw, be given three readings at this meeting. Carried Unanimously
- 128/21 Boehmer/Orb: That Bylaw No. 2021-05, being known as the Base Tax Bylaw, be read a third time, adopted, signed and sealed. Carried

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. **Southey Ball Board Meeting – June 16th, 2021**
2. **Connect Energy – Renewal Guarantee**
Administration to contact Connect Energy and discuss all SaskEnergy accounts.
3. **WSA Compliance Inspection – Water Works**
4. **WSA Compliance Inspection – Wastewater Works**
5. **SUMA – Convention 2022**
6. **Yorkton Public Library – Backlog of new books and resources at PRL Headquarters**
7. **Development Permit – Home-based Business 125 Browning Street**
Administration to send out discretionary use letters regarding the home-based business (car cleaning services) to all dwellings within 75 meters of the property and post a public notice as this application will be considered for approval at the July 27th regular council meeting.
8. **Development Permit – Home based Business 550 Assiniboia Avenue**
Administration to send out discretionary use letters regarding the home-based business (massage therapy services) to all dwellings within 75 meters of the property and post a public notice as this application will be considered for approval at the July 27th regular council meeting.
9. **Access Communications Community BBQ Tour**
Administration will contact Access Communications and suggest the Community BBQ Tour take place at the Pioneer Lodge as the residents utilize Access Communication's services. Should there be inclement weather, the Community BBQ Tour can take place at the covered area at the park.
10. **Audited 2020 Financial Statements**
11. **Municipal Voice Magazine**
12. **Agriview Magazine**

- 129/21 Hegglin/Baragar: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. *Financial Statements*

- List of Accounts – review and approval

- 130/21 Dukes/Hegglin: That accounts written on General Account cheque # 18757 to #18777 in the amount of \$16,204.27, Education Tax in the amount of \$3,951.28, Payroll in the amount of \$8,616.22, and Utility Bills in the amount of \$5,742.57, be approved. Carried

2. *Staff Reports (Acting Administrator/Public Works Foreman)*

- Public Works Update – Acting Administrator provided a verbal report regarding public works activities: grass cutting and spraying continue, repair of tractor tire, would like to apply emulsion to roads – weather is too hot right now for application, leaking sprinklers fixed, street sweeper ready to go for roads prior to emulsion application, etc.
- Admin Update – the Acting Administrator provided a verbal report of items being worked on and completed in the office: health centre door repaired, annual statements submitted, assessment roll closed, preparing insert for tax notices, corrected water meter readings in the program, bylaw officer was out on July 7th, lease agreement has been signed, etc.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- THRL Board Meeting – June 28th @ 7:30pm

Councillor Hillier declared a conflict of interest with respect to the THRL Board Meeting – June 28th Report as she is the Administrator for Touchwood Hills Regional Landfill Inc. Councillor Hillier abstained from discussion and left council chambers at 8:04 pm.

Councillor Boehmer provided a verbal report regarding the THRL Board Meeting on June 28th – gravel has been added to area, CAT is fixed, possible new member.

At the conclusion of discussing the matter, Councillor Hillier returned to the council chambers at 8:09 pm.

4. Finance (Councillor Hillier)

- 2021 Budget Approval

131/21 Hegglin/Hillier: That we adopt the 2021 Budget as presented. Carried

- Authorize 2021 Tax Levy

132/21 Boehmer/Hillier: That the 2021 Tax Levy will consist of Base Tax as per Bylaw 2021-05, Mill Rate of 4.2 and the following Mill Rate Factors:

Tax Classes	Mill Rate Factor
Other Agriculture	1.00 mills
Residential	1.00 mills
Commercial and Industrial	3.75 mills
Elevators	3.75 mills
Railway R/W & Pipeline	3.75 mills

Carried

133/21 Dukes/Orb: That we agree to abate the taxes as listed on “Schedule A” attached to and hereby forming part of these minutes. Carried

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Southey Health Centre – maintenance completed, old chairs
Kruse Glass was out to repair the vestibule doors. They also repaired the back door as it was not closing properly. A list of deficiencies has been sent to 10/80 Architecture and PCL. The old reception area chairs have been moved to the hall. Administration to post a tender for the old chairs.
- TRIAD Meeting – June 23rd, 2021 report
Mayor Bishop provided a verbal update on the June 23rd meeting. Primary Health has ordered tables for the meeting room at the Health Centre.

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Canada Summer Jobs – update
Administration offered the Canada Summer Job to Tyson Kainz. He declined the position due to an injury. Administration has reposted the position. No applications have been received.

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Department – quotes for tires, etc.
Council reviewed the quotes for new tires for the wildfire unit. Council has decided to review the request for tires at a later time.
- RCMP – meeting regarding new building
Mayor Bishop, Administration and Public Works Foreman met with Sargeant Gherasim and RCMP Asset Management regarding a new RCMP facility in Southey. Location and

size of lot were discussed. A temporary deposit was received for a lot in the new Commercial Subdivision north of Tennyson Avenue. Administration will work procurement department out of Edmonton to discuss further.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Cleaning Contract Park Facilities – additional cleaning discussion

Councillor Baragar declared a conflict of interest with respect to the Cleaning Contract Park Facilities as the contractor is his spouse. Councillor Baragar abstained from discussion, voting on the matter and left council chambers at 8:55 pm.

Council discussed several of the incidents that have been left for our cleaning contractor to clean up. With these types of incidents, extra time and disinfecting is required to clean up the messes that have been left. Council discussed possibly locking the facilities during non-peak hours. Council decided the Museum Washroom Facility will be locked for the year effective July 30th.

134/21 Dukes/Hegglin: That we agree to pay an additional \$25.00 per ‘incident’ when any of the park facilities are left in a soiled condition; and, the contractor must provide details to administration where the incident will be documented accordingly. Carried

At the conclusion of discussing and voting on the matter, Councillor Baragar returned to the council chambers at 9:03 pm.

- Southey Communiplex Bylaw
Administration had Council review the Dissolution Bylaw to ensure accurate wording that all assets remain the property of the Town of Southey.

10. Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

11. Unfinished Business

12. New Business

13. Adjournment

111/21 Baragar: That we adjourn the meeting at 9:21 pm. Carried