

TOWN OF SOUTHEY
COUNCIL MEETING SUMMARY
REGULAR COUNCIL MEETING – JUNE 22, 2021

PRESENT:

Mayor: Leigh Bishop
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,
Susan Hillier, Devon Orb
Acting Administrator: Chris Lamontagne
Public Works Foreman: Tristian Mohr (arrived at 8:00 pm, left at 8:38 pm)

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:52 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

112/21 Boehmer/Hegglin: That the agenda be approved as amended. Carried

(C) CONFLICTS OF INTEREST:

Councillor Orb declared a conflict of interest in regards to: (I) Reports of Administration and Committees, 7. Public Relations and Economic Development: Rental of 127 Keats Street – draft as the owner of the business is an immediate family member.

(D) ADOPTION OF MINUTES:

113/21 Dukes/Hillier: That the minutes of the June 8th, 2021 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

Cemetery Bylaw

Council reviewed the Cemetery Bylaw and discussed current rates of existing plots. With the addition of the Columbarium to the new bylaw, Council determined the new rates for the Columbarium Niche's. Council acknowledge Plot rates will have to be determined when the expansion of the cemetery is completed.

114/21 Baragar/Hillier: That Bylaw No. 2021-04, being known as the Cemetery Bylaw, be read a first time. Carried

115/21 Boehmer/Dukes: That Bylaw No. 2021-04, being known as the Cemetery Bylaw, be read a second time. Carried

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Saskatchewan Construction Association – Message

2. Parkland Regional Library – Policy & Bylaw Booklet
3. Southey Ball Board Meeting – May 31st & June 7th
4. Ministry of Gov't Relations – Grant-in-Lieu

116/21 Orb/Baragar: That we file the correspondence as read.

Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

117/21 Dukes/Orb: That accounts written on General Account cheque # 18739 to #18756 in the amount of \$27,856.48, Education Tax in the amount of \$2,810.42, Payroll in the amount of \$7,240.88, MEPP in the amount of \$3,802.78, SUMA in the amount of \$1,410.89 and CRA Payroll Remittance in the amount of \$4,378.05, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

Public Works Foreman, Tristian Mohr, arrived at 8:00 pm.

- Public Works Update – Public Works Foreman provided a verbal report regarding public works activities: grass cutting, cemetery maintenance, clean up from wind, replaced air seat in JD mower, maintenance completed on the blue mower, WSA semi-annual water inspection completed, WSA annual sewer inspection completed, measurement of wells, museum washrooms are open, spray park is operational, garbage truck rad hose repaired, garbage truck had a safety inspection in 2017, sprinkler head replaced at RCMP, Highway 99 has been graded, fire hydrant removal at Kipling & Milton.

Public Works Foreman, Tristian Mohr, left the meeting at 8:38 pm.

- Admin Update – the Acting Administrator provided a verbal report of items being worked on and completed in the office: health centre lab services complaints discussed with SHA contact, landfill day at THRL, 2020 Audit Statement findings – more specific timesheets required, Assessment Roll closed, preparing for taxes to be issued, working on new “Vehicle Bylaw”, Canada Summer Job position.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- THRL Board Meeting – June 28th @ 7:30pm
Councillor Boehmer will attend.

4. Finance (Councillor Hillier)

- 2020 Draft Audited Statements
Council reviewed the 2020 Drafted Audited Statements.

118/21 Hillier/Heggin: That we approve the Draft 2020 Audited Financial Statements, as presented. Carried

- 2021 Tax Levy & Budget Discussion
Council discussed the 2021 Budget and Tax Levy. Council recommended a small change to reserve allocation. Administration to bring back to next meeting for approval.
- February 2021 Bank Reconciliation

119/21 Hillier/Heggin: That we approve the Bank Reconciliation for the period ending February 26, 2021, as presented. Carried

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Southey Health Centre – Lab Services (update)

Upon receiving several complaints regarding the structure of Lab Services at the Southey Health Centre. Administration emailed SHA for clarification regarding processing of patients and waiting outside in a line up. At this time, with only the Phlebotomist at the facility; in order to follow Covid-19 protocols (cleaning/sanitizing between patients) only one patient can be accommodated in the facility at a time. Once restrictions are lifted, this process will be re-evaluated.

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Canada Summer Jobs – hire

120/21 Baragar/Hegglin: That we approve the hiring of applicant Tyson Kainz for the Canada Summer Jobs position at a rate of \$11.45 per hour; and, a start date to be mutually agreed upon with the applicant. **Carried**

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

- Rental of 127 Keats Street – draft

Councillor Orb declared a conflict of interest with respect to the Rental of 127 Keats Street as the inquiry is an immediate family member. Councillor Orb abstained from discussion and left council chambers at 8:51 pm.

Council reviewed the draft lease agreement for the rental of 127 Keats Street. Administration to forward to Bill Laatsch of Mewasin Business Forms Plus Inc. for review and comments.

At the conclusion of discussing the matter, Councillor Orb returned to the council chambers at 8:57 pm.

- July Newsletter
Administration discussed topics for the July Newsletter: taxes, business licenses, road maintenance (oiling – possibly July depending on weather), Canada Day, museum.

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Department – Fire Agreement, Fire Hydrant Kipling & Milton
Council discussed the offer received from the RM of Cupar regarding our Fire Agreement. Administration to respond requesting \$17,000 per year based on number of call outs to their area, costs associated with operating the department and future capital planning. Keep rates as per meeting.

Councillor Baragar informed Council the fire hydrant located at the corner of Kipling and Milton cannot be easily removed. Public Works Foreman also discussed this in his report the costs associated with the removal, shut off of water to west side of town and possible boil water advisory.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

10. Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

11. Unfinished Business

12. New Business

13. Adjournment

111/21 Baragar: That we adjourn the meeting at 9:21 pm. **Carried**