

## Southey Senior Citizens Club Inc Rental Agreement

Name of Renter or Organization \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ PC \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Text \_\_\_\_\_

Description or purpose of event \_\_\_\_\_

Number of people attending \_\_\_\_\_

Day/Date of use \_\_\_\_\_

Start time \_\_\_\_\_ End Time \_\_\_\_\_

Rental:

Hall only : 45.00 \_\_\_\_\_

Hall and Kitchen: 75.00 \_\_\_\_\_

Hall and A/V: 75.00 \_\_\_\_\_

Hall, Kitchen and A/V : 100.00 \_\_\_\_\_

Total rental: \_\_\_\_\_

Rental can be paid for by etransfer to [southeysrs1@sasktel.net](mailto:southeysrs1@sasktel.net)

The seated occupancy is listed at 90 people. (COVID-19 occupancy is 30, at this time)

Tables and chairs available: Round: 8-4 foot Rectangle: 5-5 foot and 6-6 foot Chairs: lots

It is the responsibility of the Renter to make all terms known to all guests attending the event. The Club is to be left in same condition as it is found in, including no tack holes or tape on the walls.

Acknowledgement and Signature: I do hereby release, forever discharge and agree to hold harmless The Southey Senior Citizens Club Inc. and its board thereof from any and all liability, claims or demands for personal injury, sickness or death as well as property damage and expenses which may be incurred by the party to this contract while participating in the above described event.

Additionally, I, the undersigned, agree to comply with the terms of the Southey Senior Citizens Club Inc Rental agreement. If I or the people under my supervision oppose and /or conflict with any of these terms, I understand that SSCC Inc has full authority to terminate the rental agreement.

THE RENTER by its authorized signatory

Renter name: \_\_\_\_\_ Date: \_\_\_\_\_

Renters signature \_\_\_\_\_

#### General Rental Procedures

- a. Club will ensure the facility is available for time requested.
- b. Renter or representative will inform of needs of function; number of tables, chairs, etc and function purpose
- c. The Club will determine the cost of rental after discussing what the nature of use is.
- d. Renter will be informed of rental policy guidelines. When renter agrees to terms and conditions the renter shall sign at the end of agreement.
- e. Renter will be provided a copy of agreement.

#### General Guidelines

- a. Renter must abide by start and stop times.
- b. Renter is responsible for its guests conduct.  
All guests must abide by the guidelines, terms and conditions.
- c. The Club provides A/V equipment if agreed to in rental agreement . However, The Club cannot assume responsibility for technical issues/problems which may arise during rental.

#### Kitchen Use

- a. Renter has full use of kitchen, but renter must supply all food and all drinks which the renter will require for the renter's function.

### 3. Terms and Conditions

1. Any condition, activity, action or deed contrary to the Club Rental policy, or contract terms shall be sufficient cause or reason to disallow or cancel and/or evict any renter or guest thereof.
2. Any and all legal action or other litigation shall not be undertaken against the Southey Senior Citizens Club, it's board or its members respecting the cancellation or refusal in whole or in part of any event or activity whether approved or denied.
3. The Renter may be required to provide a damage deposit which would be collected at the time of booking.
4. There will be no smoking of any sort on the Club property in accordance with the provincial smoking bylaws.
5. The Renter is responsible for all set up and take down . If this is not followed and if the custodian has to do it there will be a charge for his time and billed to the Renter.
6. It is suggested that the renter have a person with a "Food safe" certificate if food is being prepared by the renter.
7. The Renter will report any damaged or broken items to the Club. Damage will be responsibility of the Renter.
8. The SSC Club is not responsible for lost, stolen or damaged articles of the renter or renters guests.
9. All Provincial Covid-19 Health Orders and Recommendations must be adhered to. Information can be found at:

<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/re-open-saskatchewan-plan/guidelines/banquet-and-conference-facilities-guidelines>

## **RENTERS:**

Please complete the following sanitizing process when using the facility.

- Sanitize or wash hands (soap and water) when entering the building
- Sanitize any area you have touched or used
  - Light switches
  - Chairs
  - Tables
  - Counter tops
  - Bathroom taps
  - Etc. etc. etc.

All the spray bottles marked 80% alcohol can be used for the above (including hand sanitizing). It can be sprayed on and left to dry on its own.