

**MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON  
TUESDAY, MARCH 23, 2021 HELD AT THE SOUTHEY TOWN OFFICE AT 7:00 P.M.**

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**PRESENT:**

Mayor: Leigh Bishop  
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,  
Susan Hillier, Devon Orb  
Acting Administrator: Chris Lamontagne

**ABSENT:**

Councillor(s):

**(A) CALL TO ORDER:**

A quorum being present, the meeting was called to order at 6:58 pm by Mayor Bishop.

**(B) PRESENTATION OF AGENDA:**

Review agenda; any additions or changes approved by majority of Council.

051/21 Hillier/Boehmer: That the agenda be approved as amended. Carried

**(C) CONFLICTS OF INTEREST:**

**(D) ADOPTION OF MINUTES:** of the regular meeting held March 9<sup>th</sup>, 2021.

052/21 Hegglin/Orb: That the minutes of the March 9<sup>th</sup>, 2021 regular meeting are approved as presented. Carried

**(E) NOTICE OF PROCLAMATIONS:**

*(formal announcement; example state of emergency)*

**(F) PRESENTATIONS AND RECOGNITIONS:**

**(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:**

*(bylaws, policies)*

**7:00 pm – Sargeant Dean Gherasim – Southey RCMP**

Sargeant Gherasim appeared before Council at 7:00 pm to provide a brief update regarding policing in our Community. Town of Southey calls remained similar to 2019, property crimes are down and drug related calls have increased. There are currently two vacant positions in the Southey Detachment. Southey is eligible for a new detachment. However, this will be a Federal Project not a municipal project.

*Sargeant Gherasim left the meeting at 7:16 pm.*

**7:30 pm – Ken Staruiala – Cupar and District Nursing Home Representative**

Ken Staruiala appeared before Council at 7:22 pm to provide an update regarding the Cupar and District Nursing Home. Ken provided some background information on how the nursing home was established, its sponsoring bodies and memberships. Ken reported on the impact of COVID-19 and its affects on the nursing home. As well as staffing issues related to the nursing home. Council thanked Ken for his continuous service as the Town of Southey representative on the Cupar and District Nursing Home Board.

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**(H) COMMUNICATIONS:**

*(correspondence by way of letter, email, phone or text)*

1. Saskatchewan Housing Corporation – Nominating Committee
2. SMHI – Notice of Withdrawal NE 07-23-18w2
3. Matthewson & Co. – online training – Strategic Planning
4. SPRA – Community Rink Affordability Grant
5. SPRA – Forever in Motion Grant
6. Robert Southey School – Yearbook Committee

053/21 Baragar/Orb: That we agree to support the Robert Southey School Yearbook Committee and advertising in the 2020-2021 yearbook at a cost of \$25.00. Carried

7. Prairie Valley School Division – Cutting grass/spraying
8. Development Permit – Lot 19, Blk 7, Plan AX4427 – garage

054/21 Boehmer/Baragar: That we approve the development permit for Lot 19, Block 7, Plan AX4427 providing the garage complies with all requirements of the Bylaw No. 01-2019 known as the Zoning Bylaw and the applicant complies with approved building permits. Carried

9. Southey Ball Board Meeting Minutes – March 15 & 18
10. Development Permit – Petrocare – Block H Plan 75R08816

055/21 Boehmer/Baragar: That we approve the development permit for Block H, Plan 75R08816 providing the SeeCan complies with all requirements of the Bylaw No. 01-2019 known as the Zoning Bylaw and the applicant complies with approved building permits. Carried

11. Fox Den Concerns – Sylvia Hanson

056/21 Hillier/Orb: That we file the correspondence as read. Carried

**(I) REPORTS OF ADMINISTRATION AND COMMITTEES:**

**1. Financial Statements**

- List of Accounts – review and approval

057/21 Baragar/Hillier: That we authorize administration to transfer \$37,950.00 from the Fire Equipment Replacement Reserve for the 2021 Fire Hall payment as per the agreement signed with 101172130 Saskatchewan Ltd.; and, we agree \$11,050.00 of the payment will be covered by 2021 General Revenue (total payment of \$49,000.00). Carried

058/21 Baragar/Hillier: That accounts written on General Account cheque # 18632 to #18650 in the amount of \$67,561.54, Education Tax in the amount of \$6,992.78, Payroll in the amount of \$6,006.32, CRA Remittance in the amount \$5,728.57, MEPP payment in the amount of \$2,178.48 and SUMA payment in the amount of \$1,389.16, be approved. Carried

**2. Staff Reports (Acting Administrator/Public Works Foreman)**

- Public Works Update – Acting Administrator provided a verbal report to Council regarding items completed by Public Works (servicing equipment for spring, change well valve, replace a couple water meters, etc.).
- Admin Update – the Acting Administrator provided a verbal report of items being worked on and completed in the office (provide auditors with additional information, 2021 Insurance Renewal, Budget, Payroll System, etc.).

**3. Public Works (Councillor Baragar) (THRL- R. Boehmer)**



- Touchwood Hills Regional Landfill Inc. Meeting – March 25 @ 7:00pm – Councillor Boehmer and Councillor Baragar will attend.
- Town of Cupar – use of Town of Southey Street Sweeper; require additional information.

#### **4. Finance (Councillor Hillier)**

- Bank Reconciliation period ending December 31, 2020

**059/21 Hegglin/Baragar:** That the Bank Reconciliation for the month ended December 2020 has been reviewed by Councillor Hillier and is approved as presented.  
Carried

#### **5. Health**

**(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)**

- Cupar and District Nursing Home, etc.  
*Ken Staruiala provided an overview during his delegation at the beginning of the meeting.*
- Primary Health Care Group – meeting scheduled in April.

#### **6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)**

#### **7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)**

- Inquiry from Wilker Developments regarding future development of Tennyson lots.  
*Invite Wilker Developments to April 13<sup>th</sup> Council Meeting to discuss in more detail future development.*

#### **8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)**

- Quotes for grassland unit tank  
*Ron Off will get back to Administration with a decision of the grassland unit tank repairs.*
- Signage for Fire Hall

**060/21 Hillier/Boehmer:** That we agree to provide \$200.00 toward the signage at the new Fire Hall. Any additional costs will be covered by the Fire Department.  
Carried

- Review draft of agreement with adjoining rural municipalities  
*Agreements should be for a period of five (5) years.*
- Fire Rate update – Councillor Dukes

**061/21 Dukes/Hegglin:** That we agree to move into Closed Session at 9:07 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session. Carried

**062/21 Baragar/Dukes:** The we rise from the Closed Session and return to the open meeting at 9:19 pm.  
Carried

#### **9. Recreation Services (Councillor Hegglin, Councillor Orb)**

- Southey Skating Rink  
*Councillor Hegglin provided Council an update with regards to the March 17<sup>th</sup> Rink Board Meeting.*
- Lions Park Development Plan and Skate Park  
*Council would like a formal Development Application submitted to review the specific development, location and details of the expansion. Administration to contact Greg and invite him to be a delegate at an April meeting.*



(J) Mayor and Councillors Forum

*(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)*

(K) Unfinished Business

(L) New Business


(M) Adjournment

063/21 Baragar:  
CL

That we adjourn the meeting at 9:41 pm.

Carried

X   
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Leigh Bishop  
Mayor

X   
\_\_\_\_\_  
Chris Lamontagne  
Acting Administrator