# MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, JANUARY 26, 2021 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

#### PRESENT:

Mayor:

Leigh Bishop

Councillors:

Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,

Susan Hillier — (attended via Zoom), Devon Orb

Acting Administrator:

Chris Lamontagne

#### ABSENT:

Councillor(s):

#### (A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:01 pm by Mayor Bishop.

#### (B) PRESENTATION OF AGENDA:

That the agenda be adopted as amended.

#### (C) CONFLICTS OF INTEREST:

Councillor Baragar declared a conflict of interest in regards to: (K) Unfinished Business – Development Application – 254 Homer Crescent (Addition to house); in respect to discussion and/or decisions regarding the submitted Development Application as the applicant was previously a member of his immediate family.

Councillor Hegglin declared a conflict of interest in regards to: (G) Public Hearing/Public Forum/Delegations; Bylaw 2021-02 – Zoning Bylaw Amendment; in respect to discussion and/or decisions regarding the Zoning Bylaw Amendment as the amendment pertains to the potential development he will be part owner of.

(D) ADOPTION OF MINUTES: of the regular meeting held January 12th, 2021.

004/21 Dukes/Boehmer: That the minutes of the January 12th, 2021 regular meeting are approved as presented. Carried

#### (E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

#### (F) PRESENTATIONS AND RECOGNITIONS:

# (G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies) (bylaws, policies)

Discuss Control of Animals Bylaw and request from Christine Mickleborough

005/21 Orb/Dukes:

That we authorize administration to initiate updating the Control of Animals Bylaw to state 'No person shall keep more than one (1) "silkie chicken" for any other purpose other than for that of a personal pet. The pet shall be housed indoors and only allowed outside supervised within the homeowner's property limits'. Carried

Bylaw 2021-01 – Town of Southey Cat Bylaw

006/21 Baragar/Hillier:

That Bylaw No. 2021-01, being known as The Cat Bylaw be read a first Carried

time.





007/21 Hegglin/Dukes: That Bylaw No. 2021-01, being known as The Cat Bylaw be read a second time.

Bylaw 2021-02 – Zoning Bylaw Amendment

(to allow for a retail cannabis outlet as a discretionary use in zoning districts C1 and C2).

Councillor Hegglin declared a conflict of interest with respect to Bylaw 2021-02. Councillor Hegglin abstained from discussion and left the meeting at 7:17 pm.

008/21 Baragar/Hiller: That Bylaw No. 2021-02, being a bylaw to amend Bylaw No. 01-2019,

be read a first time. Carried

009/21 Hillier/Boehmer: That we agree to hold a Public Hearing on February 23rd, 2021 at 7:10

pm at the Southey Community Hall for Bylaw No. 2021-02. Carrie

At the conclusion of discussing the matter, Councillor Hegglin returned to the meeting at 7:22pm.

#### (H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

- 1. Saskatchewan Public Safety Agency Fire Dispatch Services Contract
- 2. Robert Southey School Property Access Request from Mr. Brady Aulie
- 3. RM of Touchwood No. 248 Saskatchewan Lotteries Grant Program
- 4. Government of Saskatchewan Revaluation 2021
- 5. Government of Canada 2021 Census of Population
- 010/21 Baragar/Hegglin: The Town of Southey supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community. Carried
  - 6. SaskPower Replacement of pole, high PCB transformer, and ground grid locations
  - 7. Happy New Year from 2020 2024 Regina City Council
  - 8. Miscellaneous.

011/21 Baragar Orb; That we file the correspondence as read.

Carried

## (I) REPORTS OF ADMINISTRATION AND COMMITTEES:

## 1. Financial Statements

- List of Accounts - review and approval

Councillor Hillier declared a conflict of interest with respect to the payment to Touchwood Hills Regional Landfill as she is the Administrator. Councillor Hiller abstained from discussion and left the meeting at 7:39pm.

012/21: Boehmer/Baragar That accounts written on General Account cheque # 18573 to #18589 in the amount of \$44,949.84, Payroll in the amount of \$5,868.76, MEPP in the amount of \$3,223.80, SUMA in the amount of \$1,388.26, and CRA payment in the amount of \$5,471.99, be approved.

At the conclusion of discussing the matter, Councillor Hillier returned to the meeting at 7:42pm.

#### 2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update the Acting Administrator provided Council with a verbal report regarding items completed by Public Works (Don Turner completed the Waterworks Inspections, Snow Removal, Christmas Lights taken down, etc.)
- Admin Update Acting Administrator provided a verbal report of items being worked on and completed in the office (Education Tax Reconciliation, Green House Gas Emission Report for MMSW, etc.).

## 3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

 THRL Board Meeting – Thursday, February 11, 2021 @ 7:00pm THRL Shop – Councillor Boehmer will attend.



#### 4. Finance (Councillor Hillier)

#### 5. Health

(Cupar and District Nursing Home - Ken Staruiala), (Primary Health- Mayor Bishop)

- Health Centre – clarification on Lab Services Hours.

Lab Hours are 7:30 am to 10:0 0am on Fridays. However, the Lab Technician takes the last patient at 9:30 am in order to complete testing by 10:00 am.

## 6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

 Set a date and time to discuss – employee reviews, Acting Administrator Review to be completed, 2021 wages, 2021 training.
 Committee will meet on February 3<sup>rd</sup> at 4:30pm.

## 7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

Newsletter – February topics
 Administration to include Census, Bylaws being discussed. Coop Building – requires a cleaning; possible SARCAN facility – administration to inquire.

## 8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- RCMP Quarterly Report – Administration read the report received from the Southey RCMP Detachment.

Council moved to item (K) Unfinished Business: Development Permit – 254 Homer Crescent (Addition to house) as applicant joined the meeting via Zoom to listen/discuss their application.

Councillor Baragar declared a conflict of interest with respect to the Development Permit – 254 Homer Crescent. Councillor Baragar abstained from discussion and left the meeting at 8:11 pm.

#### (J) <u>Unfinished Business</u>

Development Permit – 254 Homer Crescent (Addition to house)
 Council discussed the requirements regarding the application – easement registered for utilities and the impact on the development.

The following resolution was passed and a recorded vote was requested:

## 013/21:Dukes/Orb

That we approve the development application providing the addition is at least two (2) feet from the registered easement; no more than twenty (20) feet from the most exterior part of the existing structure or whichever is less; this would include any eave overhang. Council recommends the applicant provide a Real Property Report with their building permit application, detailed plot plan. All building permits must be applied for and complied with and the applicant sign an agreement with the Town Southey that will be filed on the ISC Title indicating the exemption allowed and waiving the Town of Southey from any future damages or costs that may be incurred due the addition.

#### Recorded Vote:

|                    | YES | NO | <b>ABSTAINED</b> |
|--------------------|-----|----|------------------|
| Mayor Bishop       |     |    | X                |
| Councillor Dukes   | Χ   |    |                  |
| Councillor Boehmer |     |    | X                |
| Councillor Hegglin | Χ   |    |                  |
| Councillor Hillier | X   |    |                  |
| Councillor Orb     | X   |    | ~~~              |

Councillor Barager had left the meeting due to Conflict of Interest – no vote.



Council returned to Item (8) Protective Services. The Development Permit Applicant left the meeting. At the conclusion of discussing the matter, Councillor Baragar returned to the meeting at 9:02 pm.

Fire Department – repairs on small truck

014/21: Baragar/Dukes

That we accept the quote provided by Martin Lingelbach in the amount of \$700.00 (labour) plus part in the amount of approximately \$829.69 plus PST and GST to complete the repairs on the the 1980 Ford F-600 Fire Truck.

- RM of Cupar would like to meet to discuss fire services, fire requirements and the donations they have provided. Administration to coordinate with the RM of Cupar regarding a date and time for the requested meeting.

## 9. Recreation Services (Councillor Hegglin, Councillor Orb)

Southey Skating Rink Administration advised Council that the Skating Rink would be closing on January 29th as per a letter sent out to Minor Hockey Parents. Council discussed several items pertaining to the Southey Skating Rink (canteen, caretaker, board members, financials, etc.) and will look into the costs of providing funding to have the SGI Inspection Requirements completed and/or paid for by the Town.

## (K) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

#### (L) Unfinished Business

SUMA Resolutions and Voting

015/21: Baragar/Hegglin That we authorize Mayor Bishop and Acting Administrator, Chris Lamontagne, to attend the 2021 Virtual SUMA Convention; and, Councillor Baragar and Public Works Foreman, Tristian Mohr, to attend the 2021 Virtual Convention Tradeshow at a cost of \$388.50 including GST. We also appoint Mayor Bishop as our voting delegate at the 2021 Vitrual SUMA Convention.

Development Permit – 254 Homer Crescent (Addition to house) Discussed earlier in meeting.

#### (M) New Business

Council and Committee Remuneration

016/21: Baragar/Hegglin That we agree Council Remuneration will be paid as follows:

> Mileage: \$0.45 per kilometer Council Meeting Mayor: \$110.00 per meeting Council Meeting Councillor: \$100.00 per meeting \$110.00 per meeting Full Day Meeting \$75.00 per meeting 1/2 Day Meeting **Evening Meeting** \$50.00 per meeting \$50.00 per meeting Council appointed representative

Carried

Dog License Fees (addition to Agenda) Council discussed dog license fee rates and service provided. Acting Administrator suggested a Lifetime Dog Fee License for residents. Council requested administration to draft the Dog Bylaw to include the Annual Dog Fee License for residents.

## (N) Adjournment



017/21 Baragar:

That we adjourn the meeting at 9:52 pm.

Carried

Leigh Bishop

Mayor

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Chris Lamontagne Acting Administrator