

**MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON
TUESDAY, FEBRUARY 9, 2021 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.**

PRESENT:

Mayor: Leigh Bishop
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin,
Susan Hillier – (attended via Zoom), Devon Orb
Acting Administrator: Chris Lamontagne

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:59 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as amended.

(C) CONFLICTS OF INTEREST:

Councillor Hegglin declared a conflict of interest in regards to: (G) Public Hearing/Public Forum/Delegations; Bylaw 2021-02 – Zoning Bylaw Amendment; in respect to discussion and/or decisions regarding the Zoning Bylaw Amendment as the amendment pertains to the potential development he will be part owner of.

(D) ADOPTION OF MINUTES: of the regular meeting held January 26th, 2021.

018/21 Baragar/Boehmer: That the minutes of the January 26th, 2021 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

Bylaw 2021-01 – Town of Southey Cat Bylaw (3rd reading)

019/21 Baragar/Hegglin: That Bylaw No. 2021-01, being known as the Cat Bylaw be read a third time, adopted, signed and sealed. Carried

Bylaw 2021 – 02 – Town of Southey Bylaw Amendment – Public Notice advertised in paper, property owner notifications mailed, etc.

Councillor Hegglin declared a conflict of interest with respect to Bylaw 2021-02. Councillor Hegglin abstained from discussion and left the meeting at 7:03 pm.

Council briefly discussed any comments they have received from the community.
Administration provided details on plebiscite/referendum from the Ministry of Government Relations.

At the conclusion of discussing the matter, Councillor Hegglin returned to the meeting at 7:14 pm.

Bylaw 2021-03 – Town of Southey Control the Ownership of Animals (1st & 2nd reading)

020/21 Baragar/Hillier: That Bylaw No. 2021-03, being known as the Ownership of Animals Bylaw be read a first time. Carried

021/21 Hegglin/Dukes: That Bylaw No. 2021-01, being known as the Ownership of Animals be read a second time. Carried

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. SAMA – Annual Meeting Notice
2. Southey Adult Drama Club – Rec Board Funding
3. Carlton College – Annual Report 2019-20
4. Development Permit Application – 254 Railway Avenue

In order to accommodate the zoning of this development request, a bylaw amendment would be required. Administration to respond accordingly to the applicant.

Councillor Baragar declared a conflict of interest with respect to Development Permit Application – 234 Railway Avenue as he is related to the applicant. Councillor Baragar abstained from discussion and left the meeting at 7:39 pm.

5. Development Permit Application – 234 Railway Avenue

The development request falls into the zoning permitted uses. Application is approved – administration to respond accordingly to the applicant.

At the conclusion of discussing the matter, Councillor Baragar returned to the meeting at 7:40 pm.

6. Miscellaneous

022/21 Hegglin/Hillier: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

023/21: Dukes/Baragar That accounts written on General Account cheque # 18590 to #18602 in the amount of \$19,887.47, Payroll in the amount of \$5,678.62, Utilities in the amount of \$10,717.24, Office Visa in the amount of \$881.25 and Public Works Visa in the amount of \$115.85, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update – the Acting Administrator provided Council with a verbal report regarding items completed by Public Works. (Tractor repairs and servicing completed, snow removal, install new tubes in backhoe tires, health and toxicity/general water chemistry completed for 2020 – not required until 2023; shop furnace repaired, repairs at RCMP as requested; replace water meter at Catholic Church Parsonage, remove snow from February 3rd storm, reinstall solar panel on south speed sign.)
- Admin Update – Acting Administrator provided a verbal report of items being worked on and completed in the office (prepare for audit, begin assessing budget, capital plan, fire fees/RM of Cupar, etc.).

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- THRL Board Meeting – Thursday, February 11, 2021 @ 7:00pm THRL Shop – Councillor Boehmer will attend.

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4. Finance (Councillor Hillier)

- Councillor Hillier and Acting Administrator to meet during the third week of February to work on budget.

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- TRIAD Meeting Update
Mayor Bishop provided an update of the TRIAD meeting he attended.

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Review draft Minutes and Committee recommendations from the meeting held on February 3rd, 2021 at 4:30 pm.
Council reviewed the minutes and recommendations from the February 3rd Staff Relations Committee meeting.

Closed Session – LAFOIP S. 16(1)(b) Employee-Related Matters

024/21 Dukes/Hillier: That we move into a Closed Session at 8:28 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)). Carried

Acting Administrator left the meeting from 8:28 pm to 8:46 pm.

Rise from Closed Session

025/21 Hegglin/Orb: That we agree to rise from the Closed Session and return to the open meeting at 8:46 pm. Carried

026/21 Baragar/Hillier: That we agree with the Staff Relations Committee recommendations and approve the following salary/wages effective January 1st, 2021:

Acting Administrator	\$61,000 per year
Public Works Foreman	\$30.75 per hour
Public Works Assistant Foreman	\$20.25 per hour.

Carried

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

- Vacant Town lots available for purchase – marketing, advertising, etc.
Administration will put ads on free sites; get proper signage for spring.
- Coop Building Inquiries
Update on inquiries received; awaiting info from SARCAN.
Council reviewed the quote regarding the building's foundation; a decision was tabled until it is determined how to proceed with the building and budget related to the building.

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Department
Councillor Dukes, Acting Administrator and Fire Chief Ron Off met on February 8th to discuss current fire rates, calls, budget, past and current income and expenses. Meeting with the RM of Cupar on February 10th to discuss fire services.
Emergency lighting is required in the Fire Hall. Administration to include in 2021 budget.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Southey Skating Rink – brief update
Skating Rink AGM is on February 24th.
- Recreation Board – grant application information, etc.

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(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

(L) New Business

- Request to attend: Assessment Processing Webinar – Munisoft \$109.00 February 25th

027/21 Hillier/Dukes: That we authorize administration to register and attend the Assessment Processing Webinar on February 25th, 2021. Carried

(M) Adjournment

028/21 Baragar: That we adjourn the meeting at 9:53 pm. Carried

X

Leigh Bishop
Mayor

X

Chris Lamontagne
Acting Administrator