

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, NOVEMBER 10, 2020 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

PRESENT:

Mayor: Leigh Bishop
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin, Susan Hillier, Devon Orb
Acting Administrator: Chris Lamontagne

ABSENT:

Councillor(s):

The Acting Administrator provided the Declaration of Election Results.

DECLARATION OF ELECTED OFFICIALS:

Newly elected Mayor Leigh Bishop and acclaimed Councillors Gordon Baragar, Ralph Boehmer, Robert Dukes, Jordan Hegglin, Susan Hillier and Devon Orb declared their Oath or Affirmation for members of council.

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:10 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as presented.

(C) CONFLICTS OF INTEREST:

Councillor Baragar declared a conflict of interest in regards to: (1) Reports of Administration and Committees; 5. Health – Cleaning Contract; in respect to the contractor being his spouse.

(D) ADOPTION OF MINUTES: of the regular meeting held October 27th, 2020.

172/20 Dukes/Hillier: That the minutes of the October 27th, 2020 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Miller Thompson – Summons and Statement of Claim

173/20 Hillier/Dukes: That we agree to move into closed session at 7:18 pm for the purpose of discussing legally-related matters as allowed pursuant to Section 120



of *The Municipalities Act* (LAFOIP S.16(1)(a)), with staff to be included in the session." Carried

174/20 Hillier/Baragar That we agree to rise from the closed session and return to the open meeting at 7:36 pm. Carried

175/20 Boehmer/Heggin That we authorize administration to proceed with an offer of \$1,100.00 (\$10/acre; approx. 100 acres plus GST) to Miller Thompson regarding the Summons and Statement of Claim that has been served (Derwin Senft vs Town of Southey). Carried

2. Cupar Nursing Home AGM
3. East Central Transportation Planning Committee AGM
4. SGI – Certificate of Safety Fitness
5. Saskatchewan Housing Corporation – 2019 Settlement Municipal Share – Housing Projects
6. Sensus – Interim Audit Letter
7. Royal Canadian Legion #350 Southey Branch – Remembrance Day Poppy Campaign
8. SGI – Risk Evaluation Report
9. RCMP – Community Policing Report
10. SAMA – New Industrial Manager
11. PBI – Newsletter and Certificate of Appointment

176/20 Boehmer/Hillier In accordance with the service agreement with Professional building Inspections, Inc., the Town of Southey hereby resolves to issue a Certificate of Appointment for Ken Pasiachnyk, a Licensed Building Official who is a resident of the Province of Saskatchewan. Carried

12. Hired Gun Contracting Ltd. – Sprinklers (Southey Health Centre)
13. Chelsea Manz – Town of Southey Lots for Sale

177/20 Heggin/Hillier That we agree to accept the offer for purchase of Lots 2 and 3, Block 26, Plan 102009158 from Chelsea Manz at a purchase price of \$60,000 plus GST; subject to house plans being provided by the purchaser for review by Council. Carried

14. Dean Haberstock – Request Hours for Snow Removal at School

178/20 Baragar/Orb That we agree to authorize snow removal to be completed no more than one hour prior and/or one hour later than the times outlined in Bylaw 14-1982 (Section 6 (a)) at the Robert Southey School location when excessive snow fall accumulation occurs in order for safe conditions to be provided at the school location.

15. Miscellaneous flyers/brochures/magazines

179/20 Baragar/Hillier: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

180/20 Baragar/Heggin: That we appoint Councillor Dukes as the Deputy Mayor; and, the following members will serve on the following Committees of Council:

Public Works	Councillor Baragar
Finance	Councillor Hillier
Health	Mayor Bishop
Staff Relations	Councillor Hillier, Councillor Heggin, Councillor Dukes
Public Relations & Economic Development	Councillor Orb, Councillor Heggin
Protective Services	Councillor Dukes, Councillor Baragar
Recreation Services	Councillor Heggin, Councillor Orb

Mayor Bishop is ex-officio member of each Committee.

Carried



1. Financial Statements

- List of Accounts – review and approval

181/20 Dukes/Boehmer: That accounts written on General Account cheque # 18478 to #18501 in the amount of \$22,664.35, Education Tax in the amount of \$13,665.64, payroll in the amount of \$7,704.63, MEPP in the amount of \$3,421.62 and SUMA Group Insurance in the amount of \$1,330.55, be approved. Carried

- Review 2020 Budget (grants received, health centre payments, etc.)
The Acting Administrator provided Council with a copy of the 2020 approved Budget for their review and reference in preparing the 2021 Budget.

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update – valve replacement WTP

182/20 Boehmer/Orb: That we authorize the purchase of the Solenoid Control Valve for the Water Treatment Plant from Summit Valve and Controls in the amount of \$3,028.08 including GST plus any freight charges. Carried

- Admin Update
The Acting Administrator briefly updated Council on work flow in the office and items public works staff have been completing.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

- THRL's next board meeting: Thursday, November 26th @ 7:30pm (THRL Shop – masks required) – *Councillor Boehmer will be attending the meeting.*

4. Finance (Councillor Hillier)

- Banking/Signing Authorities

183/20 Baragar/Hillier That, due to the recent municipal election, we agree to sign the Master Client Agreement with the Royal Bank, indicating the new signing authorities based on the newly elected Mayor and the appointment of the Deputy Mayor. Carried

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Health Centre:
 - o Update – move
 - o Cleaning Contract – new location; snow removal; windows

Councillor Baragar declared a conflict of interest with respect to the cleaning contract at the Health Centre with respect to his spouse. Councillor Baragar abstained from discussion and voting on the matter and left council chambers at 9:25 pm.

184/20 Dukes/Hegglin: That we agree to provide Joy Baragar with an updated cleaning contract as health services has moved to the new Health Centre location. This contract will include a 33% increase due to size and additional cleaning duties; and, will pay a rate of \$20 per hour for sidewalk snow removal services paying a minimum one-hour rate for snow removal services. Carried

At the conclusion of voting on the matter, Councillor Baragar returned to the council chambers at 9:44 pm.

- o Old Health Centre

185/20 Boehmer/Hillier: That we agree to pay D2D industries two months rent in lieu of notice of moving from their premises as they have accommodated the additional time required to have the services installed at the new Health Centre location at no additional costs to the Town. Half of this payment will be covered by funds received from Saskatchewan Health Authority for rental of the premises. Carried

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Department – update

186/20 Hegglin/Dukes: That we authorize the Fire Department to replace the necessary items outlined and quoted on the SGI Inspection completed by Cummins Sales and Services; however, as suggested by the Fire Chief, the hoses required for replacement will be purchased and replaced by Fire Department. Carried

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Review Campground Fees collected up to October 23rd, 2020 less Covid19 additional cleaning facility costs. Remit payment to Lions.

(J) Mayor and Councilors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

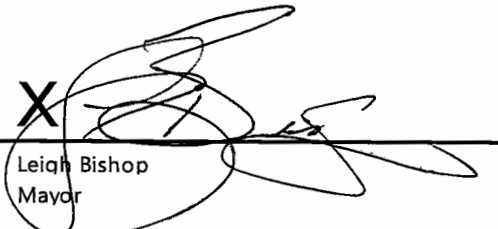
(L) New Business

- Schedule of Regular Meetings – date(s), location
Regular Meeting will remain every second and fourth Tuesday of each month at the Southey Town Office Council Chambers.
- Committee Meetings
These will be schedule and public notice provided as per our Council Procedures Bylaw.
- Council Email Addresses
Administration will have individual “@southey.ca” email addresses set up for each Council Member.

(M) Adjournment

187/20 Baragar: That we adjourn the meeting at 10:10 pm.

Carried

X 

Leigh Bishop
Mayor

X 

Chris Lamontagne
Acting Administrator