

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, JANUARY 12, 2021 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

PRESENT:

Mayor: Leigh Bishop
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes – (attended via Zoom), Jordan Hegglin, Susan Hillier – (attended via Zoom), Devon Orb
Acting Administrator: Chris Lamontagne
Public Works Foreman: Tristian Mohr (arrived at 8:00pm; left at 8:41pm)

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:00 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as amended.

(C) CONFLICTS OF INTEREST:

Councillor Hegglin declared a conflict of interest in regards to: (H) Communications; 7. Development Application – 194 Keats Street; in respect to discussion and/or decisions regarding the submitted Development Application as he will be part owner of the potential development.

(D) ADOPTION OF MINUTES: of the regular meeting held December 22nd, 2020.

001/21 Boehmer/Baragar: That the minutes of the December 22nd, 2020 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

(bylaws, policies)

Delegation – Ron Off, Town of Southey Fire Chief 7:10 pm

Fire Chief, Ron Off appeared before Council to discuss several items pertaining to the Town of Southey Volunteer Fire Department. He informed Council there have been no Fire Meetings since new Council has started due to COVID-19 restrictions. He presented the repairs that are required or may be required to the small fire truck (brake, tires, baffles in tank, gauges broken, etc.). He briefly discussed the addition to the fire hall and items relating to the 2021 Budget that has been submitted.

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Brenda Fry – Newsletter Feedback, Volunteering on Committees

2. **RM of Longlaketon – Outstanding Fire Invoice 2020-00026**
3. **Ken Staruiala – Cupar & District Nursing Home Meetings**
 - Ken will attend a Council Meeting later this spring. Requested remuneration will be discussed at January 26th meeting.
4. **Robert Geiger – Christmas Trees**
 - Trees to be taken to wood pile at transfer station site.
5. **Christina Mickleborough – Request for Pet (Silkie Chicken)**
 - Tabled - Council will discuss Control of Animals Bylaw at the January 26th meeting.
6. **Municipalities of Saskatchewan (SUMA) – AGM & Resolutions**
 - Tabled – will review at January 26th meeting.

Councillor Hegglin declared a conflict of interest with respect to Development Application – 194 Keats Street (Retail Cannabis Store). Councillor Hegglin abstained from discussion and left the meeting at 7:50 pm.

7. **Development Application – 194 Keats Street (Retail Cannabis Store)**
 - Amend Zoning Bylaw 01-2019 to include Retail Cannabis Stores as a discretionary use. Administration to prepare amendment to zoning bylaw for January 26th meeting.

At the conclusion of discussing the matter, Councillor Hegglin returned to the meeting at 8:07 pm.

8. **Development Application – 254 Homer Crescent (Addition to house)**
 - Does not comply to Zoning Bylaw set-backs. Tabled – Council will discuss at next meeting.
9. **United Way Regina – Regina Region Family Literacy Hub**

002/21 Orb/Baragar: That we file the correspondence as read. Carried

As the Public Works Foreman arrived at the meeting, Council moved to (1) Reports of Administration and Committees; (2) Staff Reports. Upon the conclusion of the Public Works Foreman's report Council went back to (1) Reports of Administration and Committees; (2) Financial Statements.

Public Works Foreman, Tristian Mohr, left the meeting at 8:41 pm.

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

003/21 Baragar/Hillier: That accounts written on General Account cheque # 18552 to #18572 in the amount of \$10,446.50, Education Tax in the amount of \$30,975.23, Payroll in the amount of \$7,548.93, Utility Bills & SaskTel in the amount of \$8,561.59, and Credit Card payments in the amount of \$10,445.39, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Foreman, Tristian Mohr, updated Council on the following:
 - o Snow removal from December 22nd snow fall;
 - o Replacement of float at sub-lift station;
 - o Backhoe tires are flat and require maintenance;
 - o Year End paperwork for Water Treatment Plant;
 - o WSA Semi-Annual Inspection to be completed;
 - o Christmas lights to be taken down within next couple weeks;
 - o Tractor requires maintenance;
 - o Installed back up camera on truck;
 - o Water was leaking from school.
- Admin Update – Acting Administrator provided a verbal report of items being worked on and completed in the office.

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

Ch

4. Finance (Councillor Hillier)

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Cupar and District Nursing Home Board Meeting:
 - o written update provided by Ken Staruiala regarding 2020 meetings he attended was reviewed under *(H) Communications*.
- Health Centre – front door lock, keys, chair order, etc.

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- Canada Summer Jobs application submitted;
- Set a date and time to discuss – employee reviews, Acting Administrator Review to be completed, 2021 wages, 2021 training. No date has been set. Will try for early February.

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

- Newsletter – feedback was positive; February topics could include renewal of dog licenses, business licenses, snow remove/putting snow on street after it has been cleared.

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- EMO – volunteers: possible residents who may be interested.
- RCMP Building – update – email received from Ruth Bimba regarding her setting up a meeting with Asset Management to discuss new building.
- Fire Department – misc. donations received; discussion regarding repairs to small/grassland unit. Councillor Baragar and Councillor Hegglin to obtain quotes regarding the required repairs.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Recreation Board – mail key, grants, etc.
- Donations received for Rink.
- Curling Rink and Skating Rink Affordability Grant – applications submitted

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business


(L) New Business


(M) Adjournment

003/21 Baragar:

That we adjourn the meeting at 9:45 pm.

Carried


Leigh Bishop
Mayor


Chris Lamontagne
Acting Administrator