

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, DECEMBER 8, 2020 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

PRESENT:

Mayor: Leigh Bishop (attended via Zoom)
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin, Susan Hillier – (attended via Zoom), Devon Orb
Acting Administrator: Chris Lamontagne

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 6:57 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as amended.

(C) CONFLICTS OF INTEREST:

Councillor Hillier declared a conflict of interest in regards to: (H) Communications; 3. Touchwood Hills Regional Landfill Inc. – 2021 Rates (increase) and (I) Reports of Administration and Committees; 3. Public Works – THRL Report from Councillor Boehmer – November 26th, 2020 meeting; in respect to discussion regarding Touchwood Hills Regional Landfill Inc. as she is the Administrator.

(D) ADOPTION OF MINUTES: of the regular meeting held November 24th, 2020.

198/20 Baragar/Boehmer: That the minutes of the November 24th, 2020 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

- Cat Bylaw – administration to update; Council to review and provide feedback
- Mutual Aide Fire Agreements – administration to update and provide to municipalities for approval.

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Miller Thompson – Settlement of Claim, Notice of Discontinuance

199/20 Baragar/Hegglin: That we authorize administration to correspond with legal representation and sign all documents regarding the Settlement of Claim and Notice of Discontinuance regarding Claim: 218/20 (Derwin Senft vs Town of Southey). Carried

2. Provincial Court of Saskatchewan – Adjournment to February 18, 2021



Councillor Hillier declared a conflict of interest with respect to Touchwood Hills Regional Landfill Inc. – 2021 Rates (increase). Councillor Hillier abstained from discussion and left the meeting at 7:21 pm.

3. Touchwood Hills Regional Landfill Inc. – 2021 Rates (increase)

At the conclusion of discussing the matter, Councillor Hillier returned to the meeting at 7:39 pm.

4. Quinn Nikulak – Southey Recreation Board
5. Shauna Hubick – Coyote
6. Richard Janzen – Street Maintenance
7. Saskatchewan in Motion – Saskatchewan Blue Cross Go Out & Play Challenge
8. Gov't of Sask – Minister of Government Relations
9. SARM – Name use of “Municipalities of Saskatchewan”
10. Municipalities of Saskatchewan – Response to SARM
11. SAMA – 2020 Assessment Roll Certificate of Confirmation
12. RM of Longlaketon – Donation to Southey Health Centre
13. Walker Projects – Waterworks System Assessment Final Report
14. Shawn Lawler – OptionPay
15. Kinetic GPO – New Member Welcome
16. Miscellaneous flyers/brochures
17. SUMA – Short-term Disability Waiting Period Change

200/20 Baragar/Orb: That we authorize coverage for all regular full-time employees be amended to include short-term disability benefit with seven day waiting period effective January 1, 2021. Carried

201/20 Orb/Boehmer: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. Financial Statements

- List of Accounts – review and approval

202/20 Hillier/Baragar: That accounts written on General Account cheque # 18522 to #18532 in the amount of \$ 11,792.29, Visa (office) payment in the amount of \$ 1,538.52, Visa (public works) payment in the amount of \$ 503.34 and Payroll payments in the amount of \$ 7,671.65, be approved. Carried

2. Staff Reports (Acting Administrator/Public Works Foreman)

- Public Works Update – the Acting Administrator provided Council with a summary of items Public Works has completed over the past couple weeks (Christmas lights, snow removal, WTP maintenance, etc.).
- Admin Update – the Acting Administrator provided a brief report on items that administration has been working on (property files, filing, bylaws, training, day-to-day tasks, etc.).

3. Public Works (Councillor Baragar) (THRL- R. Boehmer)

Councillor Hillier declared a conflict of interest with respect to Councillor Boehmer's report from the THRL Board Meeting held on November 26th. Councillor Hillier abstained from discussion and left the meeting at 8:03 pm.

- Report from Councillor Boehmer regarding meeting;
- THRL's July 8th Meeting Minutes

At the conclusion of discussing the matter, Councillor Hillier returned to the council chambers at 8:12 pm.

4. Finance (Councillor Hillier)

- Bank Reconciliation for the Month Ended October 2020.

203/20 Hegglin/Boehmer: That the Bank Reconciliation for the month ended October 2020 has been reviewed by Councillor Hillier and approved as presented.

Carried

- Possibly determine some dates in 2021 for Budget discussions/meetings. (dependent on Provincial Restrictions – one budget meeting late January and final meeting late February).

5. Health

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Primary Health Care Group Meeting – postponed
Possibly meet in January depending on Provincial Restrictions.

6. Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)

- 2021 Staff wages, reviews, etc.
Administration to complete annual reviews for Admin Assistant, Public Works Foreman. Public Works Foreman to complete for Public Works Assistant.
- 2020 unused vacation
Allow one week to be carried over to 2021.

7. Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)

- Lot “M” – review offers received.
Upon review of the received offers and permitted uses for Industrial Zoning; Council tabled the discussion; Administration to research other Urban Zoning definitions and bring back for further review.
- Draft of tentative monthly newsletter for review.
Council review draft of newsletter; Administration to finalize and Councillor Orb to review prior to printing.

8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- Fire Department – discussion with RM of Cupar; Town of Southey Volunteer Fire Department meetings postponed until January 2021.
- EMO – discuss implementation and find volunteers
Mayor Bishop will be the EMO Coordinator and begin the process of updating the EMO Plan.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

- Discuss email regarding Recreation Board; how to proceed.
Each recreational club to provide a representative; Administration to contact previous Recreation Board regarding funding/grants and deadlines.

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

- Council Email Addresses – *completed by OMNI; administration to provided Council details for set up.*
- Manz Lot Purchase Agreement – *lot purchase agreement signed and deposit received.*

(L) New Business

- Office hours December 24th and December 31st



204/20 Baragar/Hillier: That we authorize the Town of Southey operating hours to be 8:00 am to 12:00 pm on December 24th, 2020; and, regular operating hours on December 31st. Carried

(M) Adjournment

205/20 Baragar: That we adjourn the meeting at 9:34 pm. Carried

X 

Leigh Bishop
Mayor

X 

Chris Lamontagne
Acting Administrator

