

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, DECEMBER 22, 2020 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

PRESENT:

Mayor: Leigh Bishop
Councillors: Gordon Baragar, Ralph Boehmer, Rob Dukes, Jordan Hegglin, Susan Hillier – (attended via Zoom), Devon Orb
Acting Administrator: Chris Lamontagne – (attended via Zoom)
Administrative Assistant: June Lepard

ABSENT:

Councillor(s):

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:01 pm by Mayor Bishop.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as amended.

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES: of the regular meeting held December 8th, 2020.

206/20 Boehmer/Baragar: That the minutes of the December 8th, 2020 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)

- Cat Bylaw – reviewed bylaw. Administration to make changes, add to January 26th Meeting for 1st and 2nd reading.

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. Miller Thompson – Confirmation of Notice of Discontinuance
2. Saskatchewan Parks and Recreation – Forever...in Motion Grant
3. Beautification Committee Report
4. Miscellaneous

Council discussed articles written and published in the Last Mountain Times regarding various reporting on council meetings in the area and items that have been reported.

207/20 Baragar/Hegglin: That we file the correspondence as read.

Carried



(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. *Financial Statements*

- List of Accounts – review and approval

208/20 Dukes/Boehmer: That accounts written on General Account cheque # 18533 to #18551 in the amount of \$ 14,931.72, Education Tax in the amount of \$6,997.96, Payroll in the amount of \$5,400.00, MEPP in the amount of \$3,099.60, SUMA in the amount of \$1,272.48, and CRA Remittance in the amount of \$6,527.21, be approved. Carried

2. *Staff Reports (Acting Administrator/Public Works Foreman)*

- Public Works Update – the Acting Administrator provided Council with a summary of items Public Works has completed over the past couple weeks. Council agreed windrows from the December 22nd snowfall can be removed beginning January 4th in order to accommodate the holidays and staffing.
- Admin Update – the Acting Administrator provided a brief report on items that administration has been working on (payroll program training, Newsletter, filing systems, etc.).

3. *Public Works (Councillor Baragar) (THRL- R. Boehmer)*

4. *Finance (Councillor Hillier)*

- Bank Reconciliation for the Month Ended November 2020.

209/20 Hegglin/Dukes: That the Bank Reconciliation for the month ended November 2020 has been reviewed by Councillor Hillier and is approved as presented. Carried

- Gov't of Sask – Municipal Sharing Grant

210/20 Baragar/Hillier: That we confirm the Town of Southey meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize administration to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

5. *Health*

(Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)

- Cupar and District Nursing Home Board Meeting: discuss remuneration for representative with Council Remuneration at January 26th Meeting.

6. *Staff Relations (Councillor Hillier, Councillor Hegglin, Councillor Dukes)*

7. *Public Relations and Economic Development (Councillor Orb, Councillor Hegglin)*



8. Protective Services (EMO, FIRE DEPARTMENT) (Councillor Dukes, Councillor Baragar)

- EMO – Mayor Bishop provided an update to Council regarding updating the current plan documentation.

9. Recreation Services (Councillor Hegglin, Councillor Orb)

(J) Mayor and Councillors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

- Credit Card Payments – administration provided Council with the breakdown of costs for ratepayers. It would cost ratepayers an estimated 7-10% in additional fees to use this service. We will continue to provide: cheque, cash, online banking, e-transfer as form of payment.

(L) New Business

- SUMA 2021 Virtual Convention and Tradeshow – Mayor Bishop, Chris Lamontagne will attend Convention. Councillor Baragar and Tristian Mohr registered for Tradeshow.

(M) Adjournment

211/20 Dukes:

That we adjourn the meeting at 7:52 pm.

Carried

X

Leigh Bishop
Mayor

X

Chris Lamontagne
Acting Administrator