

# TOWN OF SOUTHEY COUNCIL MEETING AGENDA

**Date:** November 24<sup>th</sup>, 2020

**Time:** 7:00 pm

- (A) **Call to Order**
  
- (B) **Presentation of Agenda**
  
- (C) **Conflicts of Interest**
  
- (D) **Adoption of Minutes** *of the regular meeting held November 10<sup>th</sup>, 2020.*  
*(Business arising from the Minutes)*
  
- (E) **Notice of Proclamations**  
*(Formal announcement; example state of emergency)*
  
- (F) **Presentations and Recognitions**
  
- (G) **Public Hearing / Public Forum / Delegations**  
*(bylaws, policies)*
  
- (H) **Communications**  
(correspondence by way of letter, email, phone or text)
  - 1. Miller Thompson – Settlement of Claim
  - 2. Dianne Sherman – Requests for Council
  - 3. Conexus Credit Union – Receipt of Donation for Health Centre
  - 4. Southey & District Lions – Receipt of Donation for Health Centre
  - 5. Village of Markinch – Garbage Collection Services
  - 6. Southey Seniors Club – Use of Kitchen at Hall
  - 7. SUMA – Group Benefits Program 2021 Renewal
  - 8. SUMA – Annual Convention
  - 9. Miscellaneous flyers/brochures

**(I) Reports of Administration and Committees**

**1. *Financial Statements***

- List of Accounts – review and approval

**2. *Staff Reports***

- Public Works Update – Public Works Foreman will attend the meeting to provide a verbal report.
- Admin Update – Acting Administrator will provide a verbal report.

**3. *Public Works (Councillor Baragar) (THRL – Councillor Boehmer)***

- THRL’s next board meeting: Thursday, November 26<sup>th</sup> @ 7:30pm (THRL Shop – masks required) – Ralph will be attending. Update will be provided at the December 8<sup>th</sup>, 2020 Meeting

**4. *Finance (Councillor Hillier)***

- Bank Reconciliation for the Month Ended September 2020

**5. *Health (Cupar and District Nursing Home – Ken Staruiala), (Primary Health- Mayor Bishop)***

- Health Centre:
  - o Update – hot water pump replacement, key distribution, fax line, additional phone, chairs ordered
  - o Old Health Centre – scheduling move out walk through end of November.

**6. *Staff Relations (Councillors: Hillier, Hegglin, Dukes)***

**7. *Public Relations and Economic Development (Councillors: Orb, Hegglin)***

- Co-op Building
- Cemetery Expansion

**8. *Protective Services (EMO, FIRE DEPARTMENT) (Councillors: Dukes, Baragar)***

- Fire Department – meeting update; mutual aide agreements.

- EMO – discuss Coordinator, etc.

**9. Recreation Services (Councillors: Orb, Heggin)**

- SGI Follow up – Curling Rink/Skating Rink requirements

**(J) Mayor and Councilors Forum**

*(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)*

**(K) Unfinished Business**

- Council Email Addresses
- Manz Lot Purchase Agreement

**(L) New Business**

- Council Meetings via Electronic means – Covid19 restrictions
- Previous Council Service Awards/Gifts
- Christmas Party
- Christmas Bonus (Staff)

**(M) Adjournment**