

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, JUNE 9, 2020 HELD AT SOUTHEY TOWN OFFICE AT 7:00 P.M.

PRESENT:

Mayor: Martin Lingelbach
Councillors: Russell Siebert, Robert Geiger, Ceili Moore
Rob Dukes, Ralph Boehmer
Acting Administrator: Chris Lamontagne
Public Works Foreman: Tristian Mohr (arrived: 7:40pm; left: 8:10pm)

ABSENT:

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:00 pm by Mayor Lingelbach.

Returning Officer's Report:

Acting Administrator, Chris Lamontagne, reported on the two nominations received.
Council positions filled by acclamation.

Oath of Elected Officials:

Rob Dukes declared his Oath – Member of Council
Ralph Boehmer declared his Oath – Member of Council

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as presented.

(C) CONFLICTS OF INTEREST:


(D) ADOPTION OF MINUTES: of the regular meeting held May 26th, 2020.

94/20 Moore/Siebert: That the minutes of the May 26th, 2020 regular meeting are approved as presented. Carried

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

 **(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:**

(bylaws, policies)

(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. THRL Email Update
2. Community Futures Ventures – Virtual AGM Invitation
3. SAMA – Non-contact Inspections
4. Deferral of By-election – Dianne Sherman
5. Mail In Ballots for Fall Election – Dianne Sherman
6. Government of Canada – Canada Day Virtual Celebration
7. Gov't of Sask – Municipal Revenue Sharing
8. Development Permit – 435 Milton Street (garage)

*Council reviewed submission compliance with Zoning Bylaw requirements.
Council wants to ensure all setbacks are correct. Council reviewing during meeting.*

9. Development Permit – 35 Roderick Avenue (home repairs)
Approved as submitted. PBI to review for possible Building Permit

95/20 Geiger/Dukes: That we file the correspondence as read.

Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

Public Works Foreman, Tristian Mohr, arrived at 7:40 pm. Council discussed Agenda Item “(I) 2. Staff Reports” upon Tristian’s arrival. Upon completion of the Public Works Foreman Report, Council returned to Agenda Item “(I) 1. Financial Statements”.

1. Financial Statements – will discuss after “2. Staff Reports”

2. Staff Reports (Tristian)

Tristian reported to Council on the following:

- Evaporation pond dirt work on east side almost complete.
- Drainage at end of Keats Street
- Work at Cemetery – burning; land work
- Spraying – on going; wind has been a hinderance
- Lift Station blower needs repair.
- Oiling – best time to be done. Will try to complete same time as 2019 weather permitting.
- Road Repairs – awaiting quotes
- Lions Park – maintenance, move in fill to square up green space; create plan for work to be completed for Lions to review. Turn water on for campsites.
- Lot needs to be cut/proper maintenance due to fire concerns; Block B, 77R54908 – Administration to send letter.

Public Works Foreman, completed his report and left the meeting at 8:10 pm.

Council completed reviewing Development Permit – 435 Milton Street (garage).

96/20 Moore/Geiger: That we approved the Development Permit for 435 Milton Street (garage) as it complies with Bylaw 01-2019 and submit to PBI for review and Building Permit. Carried

1. Financial Statements

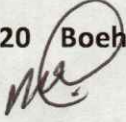
- April Bank Rec

97/20 Geiger/Moore: That the Bank Reconciliation for the month ended April 30, 2020 has been reviewed by Councillor Geiger and is approved by Council. Carried

- Add Chris to SaskTel, SaskTel Mobility, SaskPower, SaskEnergy, etc.

98/20 Geiger/Siebert: That we agree to add *Acting Administrator*, Chris Lamontagne, as an authorized signing authority/representative on all Town of Southey accounts including but not limited to: SaskTel Mobility, SaskTel, SaskEnergy, Revenue Canada (payroll, GST, Grants, Summer Student, etc.), SUMA, MEPP, etc. Carried

- List of Accounts – review and approval

99/20 Boehmer/Dukes: That accounts written on General Account cheque # 18253 to #18264 in the amount of \$12,117.97; debit for payroll in the amount of \$9642.09; utility payments in the amount of \$1220.99, Education Tax in the amount of \$5808.26 and credit card payments in the amount of \$249.55 be approved. Carried

3. Public Works (COUNCIL) (THRL- R. Siebert)

100/20 Siebert/Moore: That we agree to appoint Councillor Ralph Boehmer as our Touchwood Hills Regional Landfill Inc. (THRL) representative; and, acknowledge that meeting remuneration will be paid directly to the appointed Councillor by THRL and mileage will be reimbursed to the appointed Councillor by the Town of Southey. Carried

4. Finance (R. Geiger)

- Budget – discussion; Councillor Geiger and Chris to work on/finalize.
- Audit Update – TCA changes completed, awaiting letter from lawyer to submit to auditors
- Tax Abatements

101/20 Moore/Geiger: That we agree to abate the taxes as listed on “Schedule A” attached to and hereby forming part of these minutes. Carried

5. Health (Cupar and District Nursing Home, Primary Health- Mayor Lingelbach)

- Health Centre: Reviewed list of items from current health centre; items still required: chairs, vacuum, water softener, reverse osmosis, dispensers (soap, toilet paper, paper towel), sign for building, landscaping, etc.
- Prepare and send donation letters (Lions, Lioness, etc.) to assist with purchasing specialty items (chairs).
- SHA Update – still awaiting info from Logan & IT
- Administration to reach out to Dr. Kelln regarding contacts for physician’s possibly looking to start a practice.

6. Staff Relations (R. Geiger, C. Moore)

- Accept resignation of Assistant Administrator

102/20 Moore/Geiger: That we agree, with regret, to accept the resignation of Assistant Administrator, Mallory Bezan, effective June 5, 2020. Carried

- Update on Resumes received for Assistant Administrator position
- LGA Mentoring Agreement – to be forwarded to Councillors Geiger and Moore.

7. Public Relations and Economic Development (Mayor Lingelbach)

8. Protective Services (EMO, FIRE DEPARTMENT) (R. Siebert)

- Fire Hall:
 - Electrical quotes – authorize

103/20 Siebert/Dukes: That we authorize JM&S Electric to complete the electrical work at the fire hall (Lot 2, Block E, Plan 78R21577 Ext 1) as quoted. Carried

- Overhead Door quotes – one received, waiting on another
- Purchasing wood and foam from Mike’s for windows.
- RCMP Building – awaiting info from Ruth.

9. Recreation Services (R. Geiger)

- Lions Park – discussed calendar for reservations to be updated at the office
- Administration email Council Provincial Guidelines for Re-opening of Playgrounds/Parks; Cleaning Guidelines

(J) Mayor and Councilors Forum

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) Unfinished Business

- Canada Day Celebration – discuss with Fire Chief the location, contact Booster Juice to be on site
- Cemetery Expansion/Location of Columbarium – discussed location of Columbarium; include Cemetery Expansion plans on MEEP Grant Application.
- Sherwood Co-op Agreement – forward to Council for review.

(L) New Business

- Terry Mildenberger – piano donation to hall

104/20 Geiger/Boehmer: That we authorize a tax receipt in the amount of \$480.00 be issued to Terry Mildenberger for the donation of the piano to the hall. Carried

(M) Adjournment

Moore: That we adjourn the meeting at 9:54pm. Carried

X

Martin Linqelbach
Mayor

X

Chris Lamontagne
Acting Administrator