

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, MAY 26, 2020 HELD AT SOUTHEY TOWN OFFICE AT 7:04 P.M. CLOSED TO PUBLIC DUE TO COVID-19 WITH RECORDING AVAILABLE TO THE PUBLIC.

PRESENT:

Mayor: Martin Lingelbach
Councillors: Russell Siebert, Robert Geiger, Ceili Moore
Acting Administrator: Chris Lamontagne
Assistant Administrator: Mallory Bezan

MISSING:

(A) CALL TO ORDER:

A quorum being present, the meeting was called to order at 7:04 pm by Mayor Lingelbach.

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as presented.

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES: of the regular meeting held May 12th, 2020.

82/20 Geiger/Moore: That the minutes of the May 12th, 2020 regular meeting are approved as amended. **Carried**

(E) NOTICE OF PROCLAMATIONS:

(formal announcement; example state of emergency)

(F) PRESENTATIONS AND RECOGNITIONS:

(G) PUBLIC HEARING/PUBLIC FORUM/DELEGATIONS:

(bylaws, policies)



(H) COMMUNICATIONS:

(correspondence by way of letter, email, phone or text)

1. MEEP & Gas Tax
2. Irvin & Susan Hillier- Fence Development Application
3. Dwayne Russell- Business Proposal
4. Dianne Sherman- Byelection safety concerns
5. Trailers and vehicles on town property
6. Walker Water Report #4
7. Brenda Fry Control Burn Request
8. Motion for new THRL rep
9. Advertise Last Mountain Times-Grads

83/20 Moore/Siebert: That we authorize administration to submit an ad to Last Mountain Times - Congratulating the Class of 2020. **Carried**

10. Revenue Sharing- full amount in June
11. Summer Student Grant
12. Fox and bear east side of Town
13. Old Coop-Troy wants to know if we want to purchase.

84/20 Geiger/Moore: That we agree to enter into a Purchase Agreement with Sherwood Co-op to purchase the building and land legally described as Lot 12-15, Block 3, Plan G413. Carried

85/20 Moore/Geiger: That we file the correspondence as read. Carried

(I) REPORTS OF ADMINISTRATION AND COMMITTEES:

1. *Financial Statements*

- March and April Bank Rec
- Add Chris to bank accounts & signing authority

86/20 Moore/Siebert: That we agree to add *Acting Administrator*, Chris Lamontagne, as an authorized signing authority on all Town of Southey bank accounts, RBC credit card, and Canada Post account. Carried

- Chris cell phone – allowance for personal cell phone usage to be included in employment contract.
- Canada Day Grant

87/20 Moore/Geiger: That we agree to purchase Fireworks in the amount of \$2000.00 for a Canada Day Celebration observing all Provincial Covid-19 Restrictions. Carried

88/20 Siebert/Geiger: That accounts written on General Account cheque # 18232 to #18252 in the amount of \$147,213.27; debit for payroll in the amount of \$7,829.34; MEPP in the amount of \$3,539.90, CRA remittance in the amount of \$5,523.53, reimburse cellphone and office supplies in the amount of \$132.97; utility payments in the amount of \$308.78 and credit card payments in the amount of \$141.40 be approved. Carried

2. *Staff Reports (Tristian)*

3. *Public Works (COUNCIL) (THRL- R. Siebert)*

- Public Works Employees – cell phone contracts; update contacts
- Use of Martin Lingelbach's hoe drill for seeding grass at no charge – sign agreement
- Water Bill Charges – due to Covid-19 water meters were not read for Qtr 1; read meters for Qtr 2; continue minimum charge for Qtr 2; back to charge by usage for Qtr 3 & 4.

89/20 Moore/Siebert: That we agree to read water meters for the Quarter 2 utility billing period charging residents the minimum usage charge; resume regular quarterly utility billing by water usage thereafter; and, any accounts in arrears after the Quarter 2 billing due date will be subject to disconnection as per Bylaw 8-2019. Carried



- Summer Student – hire June 1st?

90/20 Moore/Geiger: That we agree to hire Tyson Kainz as the summer student at a rate of \$11.32 per hour effective June 1st, 2020. Carried

4. *Finance (R.Geiger)*

91/20 Geiger/Moore: That the Bank Reconciliation for the month ended March 31, 2020 has been reviewed by Councillor Geiger and is approved by Council. Carried

- Discuss Budget – make adjustments and send draft to Council for review and comments.

5. Health (Cupar and District Nursing Home, Primary Health- Mayor Lingelbach)

- PCL Certificate #7
Transfer reserves from Infrastructure to general for health centre

92/20 Moore/Geiger: That we authorize administration to transfer \$76,875.06 from reserves for payment of Certificate #7 for the Health Centre. **Carried**

6. Staff Relations (R. Geiger, C. Moore)

- Resignation of Assistant Administrator Mallory Bezan
- Advertise for Assistant Administrator Position – posting open until June 8th

7. Public Relations and Economic Development (Mayor Lingelbach)

8. Protective Services (EMO, FIRE DEPARTMENT) (R. Siebert)

- Electrician quotes: Requested from 3 different companies- received two quotes; confirm a lift is being provided and if any cost.
- Transfer reserve amount first payment \$49,000.00

93/20 Siebert/Geiger: That we authorize administration to transfer \$49,000.00 from reserves to pay the first annual payment for the building located on Lot 2, Blk E, Plan No. 78R21577 Extension 1 (the new fire hall location). **Carried**

9. Recreation Services (R. Geiger)

(J) MAYOR AND COUNCILLORS FORUM:

(any sharing of events, activities or community functions attended, and any work of members on behalf of council for the community.)

(K) UNFINISHED BUSINESS:

(L) NEW BUSINESS:

- Cemetery – Council and Public Works Foreman meet at the Cemetery on June 3rd, 2020 at 7:00pm to discuss expansion and location of Columbarium.

(M) ADJOURNMENT:

Moore: That we adjourn the meeting at 9:55pm.

Carried


Martin Lingelbach
Mayor


Chris Lamontagne
Acting Administrator