

MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD ON TUESDAY, MARCH 24th, 2020 VIA ZOOM APP DUE TO COVID-19 SOCIAL DISTANCING

PRESENT: Martin Lingelbach, Russell Siebert, Robert Geiger, Ceili Moore, Mike Lingelbach

Missing :

ADMINISTRATOR: Mallory Bezan

(A) CALL TO ORDER: A quorum being present, the meeting was called to order at 7:00 pm

(B) PRESENTATION OF AGENDA:

That the agenda be adopted as presented.

(C) CONFLICTS OF INTEREST:

(D) ADOPTION OF MINUTES of the March 10th, 2020 regular meeting.

47/20 Moore/MK Lingelbach: That the minutes of the March 10th, 2020 meeting are amended as read.

Carried

(E) NOTICE OF PROCLAMATIONS:

(F) PUBLIC HEARING / PUBLIC FORUM / DELEGATIONS:

(bylaws, policies)

(G) COMMUNICATIONS:

1. RBC letter- Remove Ferne Senft signing authority
2. PBI letter on COVID-19- Letter states that at this time with COVID-19 happening the office is closed to the public. This affects how inspectors are doing home inspections due to avoiding going into homes. They have adjusted to allow for homeowners to submit pictures and videos of the work required on the permit.
3. PCL letter on COVID-19- At the time COVID-19 is not delaying the health centre project, but most of PCL office is working from home. Brennan will continue to keep Mallory in the loop if anything changes.
4. Gord Baragar- letter to resign from council
5. Terry Focht- letter to resign from council

48/20 Mk Lingelbach/Moore: That we accept both Gord Baragar and Terry Focht resignation from council effective immediately.

Carried

6. Insurance renewal for town- will be reviewed next meeting
7. Letter from Lisa Grudnizki
8. Letter from Chelsea Manz
9. Letter from Greg Adelman
10. Letter from Maegan Mackinnon

Council feels they need time to go through the letters at great length. Council has decided they will respond to all 4 of the resident's letters by Tuesday March 31, 2020.

11. AGM-THRL postponed due to COVID-19

49/20 Siebert/Geiger: That we file the correspondence as read.

Carried

(H) REPORTS OF ADMINISTRATION AND COMMITTEES:

• **Financial statements**

50/20 Geiger/Moore: That accounts written on General Account cheque # 18159 to #18169 in the amount of \$126,841.73 plus debit for payroll in the amount of \$5,549.71 be approved. MEPP in the amount of \$2,600.36 be approved, CRA remittance in the amount of \$4,398.75 be approved and utility payments in the amount of \$5,475.29 be approved.

Carried

With a contract council feels that the cleaners for the hall, office and health centre should all be paid for the month of April and reassess in April if the social distancing continues based off of what direction the Provincial Government provides.

• **Staff Reports (Tristian)**

- Tristian and Eric off due to COVID-19 for the next two weeks, will reassess in two weeks with provincial laws on April 6, 2020. Guys are only doing water testing, garbage, recycle, and water treatment and emergencies as needed. Councillor Lingelbach discussed with them they are to do nothing else but what is mentioned above.
- Office closed to the public for next two weeks, will reassess in two weeks, on April 6, 2020 based on what the Province is doing.

• **Public Works**

- Discuss utility options for residents due to COVID-19. This water bill cycle everyone will be billed the minimum of amount due to COVID-19 and to avoid our meter reader going door to door. Ryan Theissen, the meter reader will still be paid as per contract. There will also be a utility payment deferral option for this quarter billing for residents due to COVID-19. Residents can call the office to set up a payment schedule.

51/20 MK Lingelbach/Siebert- That council will charge the minimum billing for water billing on the first quarter due to helping residents out amid COVID-19.

Carried

- Fire hydrant at elevator- Truman Strahm talked to Councillor Siebert and he wanted to know if we can move or cap the one that is by the elevator. Get input from Fire Department on it and discuss further at budget time.
- Damage done to Columbarium-Council will look at the Columbarium to see the damage that Terry Focht did when he unloaded it with his crane. Mayor Lingelbach attempted to look at it however there was ice covering it, will look again when it warms up outside.

• **Finance (Geiger, MLingelbach)**

- Discuss budget-tabled, everyone is too look through the budget emailed out by Mallory.
- February Bank Rec-Tabled- Councillor Geiger will look through the bank reconciliation for next meeting

• **Health (Mayor Lingelbach/Moore)**

- Quote for internet 3 lines-health centre

52/20- MK Lingelbach/Moore: That council will get Sasktel phone for the new health centre. and access for the Internet

Carried

- Certificate 5- PCL & 1080- Council looked through Certificate 5 submitted and reviewed by 1080 and agreed to the work and payment.

53/20 Moore/Siebert: That we approve Certificate #5 for the Health Centre to be paid to PCL.

Carried

Staff Relations (Geiger, Mike Lingelbach, Moore)

- Mallory to discuss Administrator position

Councillor Siebert declared a conflict with Mallory Bezan and left the meeting at 7:43 p.m. Councillor Moore discussed with Municipal Advisors that the Administrator can not turn the meeting over to a councillor to take minutes. Councillor Geiger stated that we have done that for years. Councillor Moore said it is incorrect and due to this they must rescind and redo the motion to offer the Administrator position to Mallory. The Administrator is to stay and never declare a conflict as they do not have a vote on anything.

Rescind Motion 33/20: Geiger/Moore: Motion is rescinded due to the Administrator not permitted to leave meetings and turn meeting over to a councillor.

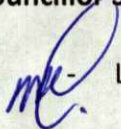
Carried

Mallory choose to tell council to not make another motion on Mallory as Administrator. She said to advertise the position. Mallory will advertise the position tomorrow. She will advertise until April 10, 2020. The job will be advertised around town by posters, on our website, SaskJobs and UMAAS website for Administrators. Council will look at resumes on April 14 council meeting. Resumes will be emailed directly to Councillor Lingelbach to avoid any conflict if Mallory chooses to apply for the Administrator position.

54/20- Moore/Geiger- That we make Mallory Bezan the Acting Administrator dating back to February 18, 2020 paid \$33.00 an hour.

Carried

Councillor Siebert returned to the meeting at 8:02 p.m.



- Letter to Post Office for who's authorized to pick up mail-

55/20 Geiger/MK Lingelbach- That Mallory Bezan and Mayor Lingelbach will have authorization to pick up mail for the Town of Southey and all other names removed from the account effective immediately.

Carried

56/20 MK Lingelbach/Geiger: That we take Ferne Senft off accounts at Conexus Credit Union.

Carried

- **Public relations and economic development (Mayor Lingelbach/Focht)**
- **Protective Services , Police, EMO (MK Lingelbach, Siebert)**
 - Mallory talked to Blair Walkington, as she was not sure if Councillor Focht had done so. Blair Walkington sent details on the building to office. Mallory emailed everything to lawyer, Ryan Malley to draft a contract.
 - Mallory will follow up with Blair with everything going on COVID-19 and check to see with the lawyer how the contract is going. Once contract is completed, Mallory will email it to all of council to review before sending to Blair Walkington.

- First Responders will move with to new building, wire new red light there-quote from Electrician.

- **Recreation Services (Geiger,Baragar)**

(I) Mayor and Councillors Forum:

(J) Unfinished Business:

(K) New Business

- Poster to educate people on avoiding parks due to COVID-19 follow Regina posters
- Draft up a letter to go out with water bills Re: COVID, utility deferral
- By election discussed even though it's election year. Mallory will email **Local Government Elections Act, 2015** to council with highlighted sections on By-election and time frames to hold one.
- New town Facebook account- Ceili will come into office or call Mallory to figure out how to unlock account and make it an improved page.

Recording to go online tomorrow, March 25, 2020.

Adjournment: 8:39pm MK Lingelbach adjourned

X

Martin Lingelbach
Mayor

X

Mallory Bezan
Acting Administrator