

**MINUTES OF REGULAR MEETING OF COUNCIL OF THE TOWN OF SOUTHEY HELD  
ON TUESDAY, MARCH 10, 2020 AT SOUTHEY TOWN OFFICE COUNCIL CHAMBERS**

**PRESENT:** Martin Lingelbach, Gord Baragar, Terry Focht, Russell Siebert, Robert Geiger, Ceili Moore, Mike Lingelbach

**Missing :**

**ADMINISTRATOR:** Mallory Bezan

**(A) CALL TO ORDER:** A quorum being present, the meeting was called to order at 7:00 pm

**(B) PRESENTATION OF AGENDA:**

That the agenda be adopted as presented.

**(C) CONFLICTS OF INTEREST:**

Russell Siebert- Staff Discussion-Mallory Bezan

**(D) ADOPTION OF MINUTES** of the Feb 25th ,2020 regular meeting.

35/20 Moore/Baragar: That the minutes of the Feb 25th, 2020 meeting are amended as read.

Carried

**(E) NOTICE OF PROCLAMATIONS:**

**(F) PUBLIC HEARING / PUBLIC FORUM / DELEGATIONS:**

(bylaws,policies)

**(G) COMMUNICATIONS:**

1. Lawyer Letter

7:06 p.m. Council went into camera as per The Municipalities Act, Section 120.

7:26 p.m. Council comes out of camera

2. Leigh Bishop- Letter request Policy- Council will get information as per Leigh's request

3. Email-Markinch Meeting-Robert Geiger attending

4. Mallory Bezan-Email about advertising Administrator job

5. Town of Cupar- Street Oiling letter and email regarding garbage

6. Fines-January Statement

7. Lloyd Massier-stopped in-Driveway problems due to lines-apply some reclaim now and later after the thaw

8. CPP-Councillors- must pay back CPP in PIER

9. Eric Kainz-Request for vacation days

10. Connie Lillejord- Local Library Board

11. Greg Flaman- Fertilizing green spaces in town- Good for right now maybe in the future

36/20 Geiger/MK Lingelbach: That we file the correspondence as read.

Carried



**(H) REPORTS OF ADMINISTRATION AND COMMITTEES:**

- ***Financial statements***

37/20 MK Lingelbach/Siebert: That accounts written on General Account cheque # 18147 to #18158 in the amount of \$15,977.53 plus debit for payroll in the amount of \$4,400.00 be approved. Foreman Credit Card payment in the amount of \$344.90 be approved and Office Credit Card payment in the amount of \$77.65 be approved. Utility payments in the amount of 1,640.45 be approved. Repayment to Tristian Mohr for \$444.86 be approved and payment for school tax remittance in the amount of \$1,768.74 be approved.

Carried

AT REQUEST OF AUDITORS THE FOLLOWING THREE MOTIONS MUST BE MADE IN REGARDS TO THE 2019 AUDIT YEAR.

38/20 MK Lingelbach/ Focht: That Council transfer \$5,000.00 from general revenue into Fire Department Reserves in 2019.

Carried

39/20 Moore/Siebert: That Council approves the sale of the Health Centre amount of \$218,750.00 to be put into the Health Centre Reserve account 2019.

Carried

40/20 Baragar/Focht: That Council approves the payment of \$12,450.13 out of the Subdivision Reserve account to pay BCL Engineering Ltd. for the surveying of NW subdivision in 2019.

Carried

41/20 Geiger/Baragar That council approves the transfer of 157,593.15 from health centre to general for payment to PCL in February 2020.


Carried

42/20 Moore/MK Lingelbach: That council approves the transfer of \$100,000.00 out of reserves to general account on March 7, 2020.

Carried

43/20 Geiger/Moore: That the January 2020 bank reconciliation was reviews and approved by Robert Geiger and Council and approved.

Carried



- ***Staff Reports (Tristian)***

- **Public Works**

- ***Finance (Geiger, MLingelbach)***

Audit completed- Information on Audit-Everything went well. Auditors will be reviewing internal controls for the office going forward.

- ***Health (Mayor Lingelbach/Moore)***

-Express electric hold up on power being ran to building- Expect to have the Meter on building in the next week or two.



**Staff Relations (Geiger, Mike Lingelbach, Moore)**  
8:26 p.m. Mallory and Russ leave for Conflict of Interest  
8:43 p.m. Mallory and Russ return to the meeting.

Mallory has accepted the position offered from Council for Administrator as of March 10, 2020.  
44/20: Geiger/Baragar: That Council will advertise for an Assistant Administrator permanent position with evening possibility. Salary to be negotiated and resumes accepted March 27, 2020. Send to Staff relations on March 27 by email.

Carried

45/20 Moore/Baragar: That we will hire McDougall Gauley to redo the town employee contracts.

Carried

- **Public relations and economic development (Mayor Lingelbach/Focht)**

- **Protective Services, Police, EMO (MK Lingelbach, Siebert)**

Upcoming courses for Fire Department

-Building Committee Meeting- Terry met with the committee. Emergency lighting in the building, clean lights in their t5 250watts a piece, switch out to LED, and update outdoor lights. One door needs electrical opener. CEDA or GFL to clean out the pit. Add to 2020 budget. Building committee will meet to discuss specifics for the quotes for water and sewer. Get quotes for the building.

46/20 Focht/Baragar: That council approves the quotes that are based of specs given by building committee.

Carried

- Terry contact Walkington and Mallory will talk to lawyer about contract for building purchase.

- **Recreation Services ( Geiger, Baragar)**

**(I) Mayor and Councillors Forum:**

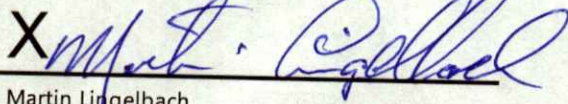
**(J) Unfinished Business:**

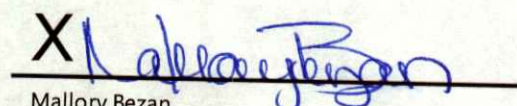
- Update on new cleaners
- Ceili- Follow up with Municipal Advisors

**(K) New Business**

Chelsea Wilker- Invite Chelsea Wilker to a council meeting for her Policy Presentation.

**Adjournment: 11:13pm Focht adjourned**

X   
Martin Lingelbach  
Mayor

X   
Mallory Bezan  
Assistant Administrator